



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING A G E N D A May 18, 2010

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

	Page #
A. CALL TO ORDER– 6:15 p.m.	
B. ADJOURN TO CLOSED SESSION	5
Public Comment on Closed Session Item	
1. Public Employee Performance Evaluation	
<i>Superintendent</i>	
<i>If this item is not completed prior to the beginning of the meeting, the Board may continue this discussion in the closed session agenda at the end of the meeting.</i>	
C. RECONVENE TO PUBLIC SESSION-OPENING PROCEDURES – 7:00	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
D. REPORTS AND PRESENTATIONS	6
1. Superintendent's Report	
1.1. Developer Fees Collection Report	7
1.2. Use of Facilities Report	8
1.3. Enrollment Report	9
1.4. Claims Against the District	10
1.5. Schedule of Upcoming Events	11
2. Spotlight on Education: Pepper Drive School - 2010 California Distinguished School	12

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

E. PUBLIC COMMUNICATION 13
During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.

F. CONSENT ITEMS 14
Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. Approval of Minutes 15
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

1.2. Adoption of Resolutions #0910-49 to Initiate a Study of its Election System to address alternatives to comply with the California Voting Rights 23
It is recommended that the Board of Education adopt Resolution #0910-49 to initiate a study of its election system to determine if any changes are required in the current system so as to comply with the California Voting Rights Act.

Business Services

2.1. Approval/Ratification of Travel Requests 26
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

2.2. Approval/Ratification of Expenditure Warrants 28
It is recommended that the Board of Education approve/ratify expenditure warrants, as presented.

2.3. Approval/Ratification of Purchase Orders 30
It is recommended that the Board of Education approve/ratify purchase orders for the month of April 2010.

2.4. Approval/Ratification of Revolving Cash Report 38
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.

2.5. Acceptance of Donations 40
It is recommended that the Board of Education accept donations listed in the item.

Capital Improvement Program

3.1. Approval of Fire Service Design and Fire Flow Tests for 10-Classroom Addition Plans for Pepper Drive, Chet F. Harritt, and Hill Creek Schools 41
It is recommended that the Board of Education approve and ratify fees and costs relating to fire service design and fire flow tests for the 10-classroom addition plans for Pepper Drive, Chet F. Harritt, and Hill Creek Schools and to authorize administration to continue moving forward with the planning and approval process in the event that State funding is received.

3.2. Approval of County Plan Check Fees and Seismic Geologic Hazard Reviews at Pepper Drive, Chet F. Harritt, and Hill Creek Schools 43

It is recommended that the Board of Education approve and ratify fees and costs for seismic geologic hazard review from the State and offsite plan and permit review for the 10-classroom addition projects at Pepper Drive, Chet F. Harritt, and Hill Creek schools and to authorize administration to continue moving forward with the planning and approval process in the event that State funding is received.

Educational Services

4.1. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program 45

It is recommended that the Board of Education approve the Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program.

4.2. Acceptance of Grants for Carlton Hills School to Create an Outdoor Science Classroom 48

It is recommended that the Board of Education accept two grants for Carlton Hills School to create an outdoor science classroom.

Human Resources

5.1. Personnel, Regular 50

It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.

5.2. Adoption of Resolution No. 0910-46 to Finalize Reassignment of Certain Certificated Management Services 52

It is recommended that the Board of Education approve resolution no. 0910-46.

5.3. Ratification of Employer-Employee Collective Bargaining Agreement with California School Employees Association 56

It is recommended that the Board of Education ratify amended articles.

G. DISCUSSION AND/OR ACTION ITEMS

Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

1.1. Authorization to Issue Notice to Proceed for Hill Creek Solar Project Upon Confirmation of Final Guaranteed Maximum Price and Successful Pricing of Clean Renewable Energy Bonds 79

It is recommended that the Board of Education authorize administration to issue a Notice to Proceed to the contractor for the Hill Creek Solar Project upon confirmation that the final guaranteed maximum price is less than or equal to the PGMP and Clean Renewable Energy Bonds (“CREBS”) are successfully priced.

Capital Improvements/Modernization

2.1. CIP Program and State Funding Update 81

Administration will provide an update on the District’s Capital Improvement Program and State funding. This is an information item and action is at the discretion of the Board of Education.

Educational Services

- 3.1. **Approval of Administrative Recommendations for Districtwide K-2 Mathematics Textbooks Adoption** 84
It is recommended that the Board of Education approve the K – 2 mathematics purchase of Pearson enVision beginning in the 2010-2011 school year.
- 3.2. **Special Day Class Re-Organization Update** 86
This is an information only item. Any action taken is at the discretion of the Board of Education.

Human Resources

- 4.1 **Adoption of Resolution No. 0910-47 to Layoff Identified Classified Positions** 87
It is recommended that the Board of Education adopt resolution no. 0910-47.
- 4.2. **Approval of Declaration of Need for Fully Qualified Educators** 89
It is recommended that the Board of Education approve the declaration of need for fully qualified educators.

H. BOARD POLICIES AND BYLAWS

- 1.1. **Second Reading: Revised Board Policy 6151, Class Size** 94
It is recommended that the Board of Education approve revised BP 6151, Class Size.

I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 98

J. CLOSED SESSION 99

1. **Conference with Labor Negotiator (Govt. Code § 54956.8)**
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Classified School Employees Association
2. **Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)**
3. **Public Employee Performance Evaluation**
Superintendent

K. RECONVENE TO PUBLIC SESSION 99

L. ADJOURNMENT 99

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
June 1, 2010, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.
Santee School District complies with the Americans with Disabilities Act. If you require reasonable
accommodations including alternate formats for this meeting, contact the Superintendent's Office
at (619) 258-2304 at least two (2) days before the meeting date.*

Members present:

___ Burns
___ Ryan
___ Carlisle
___ Bartholomew
___ El-Hajj

CALL TO ORDER ITEM A. – 6:15 p.m.

Citizens are invited at this time to address the Board about the closed session items

ADJOURN TO CLOSED SESSION ITEM B.

1. Public Employee Performance Evaluation
Superintendent

RECONVENE TO PUBLIC SESSION - OPENING PROCEDURES ITEM C.

1. Call to Order and Welcome – 7:00 p.m.
2. District Mission
Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the May 18, 2010 regular meeting

Agenda Items A., B., & C.

Reports and Presentations Item D.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
May 18, 2010

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

Agenda Item D.1.

DEVELOPER FEES COLLECTION REPORT

2009-10

CUMULATIVE THROUGH MAY 7, 2010

Residential Rate: \$3.46 per square foot over 500 - effective 4/20/10

Commercial Rate: \$.29 per square foot - effective 6/16/08

Self Storage Rate: \$.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		9735 HALBERNS BLVD. (CARLTON HILLS EVANGELICAL LUTHERAN CHURCH)	07/20/09	192	\$0.00	
X		1840 JOE CROSSIN DRIVE	07/24/09	2,938	\$852.02	PD
X		8871 FANITA DRIVE (DEMO'D 1800 SQ. FEET)	08/10/09	1,276	\$0.00	
	X	9564 ABBEYFIELD ROAD	08/31/09	769	\$2,576.15	RS
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/10/09	17,823	\$59,707.05	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	14,931	\$50,018.85	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	471	\$1,577.85	CFH
	X	STANDARD PACIFIC (RIVERWALK)	10/01/09	99,989	\$262,971.07	RS
X		1518 MAGNOLIA AVE. (ARCO AM/PM-CARWASH)	10/08/09	1,010	\$0.00	PD
	X	10456 2ND STREET	10/20/09	948	\$3,175.80	HC
	X	9215 HOLMBY	10/22/09	1,052	\$3,524.20	SC
	X	1320 WENATCHEE AVE.	11/30/09	1,110	\$3,718.50	PD
	X	9300 NORTHRIDGE PL.	11/30/09	1,222	\$4,093.70	PA
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	12/17/09	18,084	\$60,581.40	CFH
	X	LENNAR (SKY RANCH)	02/02/10	161,241	\$424,063.83	PD
	X	10041 TIMBERLANE WAY	02/09/10	815	\$2,730.25	RS
X		8710 RAILROAD AVE. (AMERICAN SHEET METAL)	02/17/10	2,472	\$395.52	PA
	X	9103 CANYON PARK TERRACE	04/20/10	550	\$1,842.50	PD
	X	9910 BILTEER DRIVE	04/21/10	570	\$1,972.20	RS
	X	FANITA 48, L.P. (8616 THRU 8630 FANITA DRIVE)	04/26/10	48,852	\$169,027.92	PA
	X	FANITA 48, L.P. (8616 FANITA DRIVE)	04/26/10	1,823	\$6,307.58	PA
X		GRAVES FAM. TRUST (PARCEL# 388-130-18-00) NO PHYS. ADDRESS, BARN REMOVAL/REPLACE	04/27/10	0	\$0.00	PD
	X	7712 BRITT RD. (SQ. FT. OF CASITA INCREASED)	04/30/10	221	\$764.66	CFH
	X	STANDARD PACIFIC (RIVERWALK)	05/05/10	43,376	\$114,078.88	RS
TOTAL PAGE 1					\$1,173,979.93	
TOTAL COLLECTED AS OF MAY 7, 2009					\$1,074,307.37	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - May 18, 2010						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Carlton Hills Christ the King Lutheran Church PTA Mother/Daughter Event	Multipurpose Room/Classroom Outside	5/2/10 - 6/26/11 5/5/10	Sunday Wednesday	8:00 am - 11:00 am 5:00 pm - 7:30 pm	65 - 90 50	\$316.75 each Sunday
Carlton Oaks PTA Father/Daughter Dance PTA District Event - Santee Awards Night	Multipurpose Room/Kitchen Library Multipurpose Room	5/1/10 5/4/10 5/25/10	Saturday Tuesday Tuesday	4:00 pm - 9:30 pm 3:30 pm - 4:30 pm 5:00 pm - 9:00 pm	200 40 300	\$55.00
Chet F. Harritt County of San Diego Registrar of Voters PTA	Staff Lounge Multipurpose Room	6/8/10 5/3/10 - 5/6/10	Tuesday Mon - Thurs	5:30 am - 10:00 pm 5:00 pm - 8:00 pm	varies 100	
Educational Resource Center Rio Seco ASB Santee-Lakeside Rotary Club Foundation County of San Diego Registrar of Voters	Board Room Board Room Board Room	5/17/10 5/20/10 6/8/10	Monday Thursday Tuesday	3:15 pm - 5:30 pm 5:30 pm - 8:30 pm 5:30 am - 10:00 pm	100 30 varies	
Hill Creek County of San Diego Registrar of Voters	Library	6/8/10	Tuesday	5:30 am - 10:00 pm	varies	
Pepper Drive County of San Diego Registrar of Voters	Multipurpose Room	6/8/10	Tuesday	5:30 am - 10:00 pm	varies	
Prospect Avenue County of San Diego Registrar of Voters CSEA 557 Union Meeting	Multipurpose Room Multipurpose Room	6/8/10 9/9/10 - 12/9/10	Tuesday Thursday	5:30 am - 10:00 pm 4:30 pm - 6:30 pm	varies 45	
Rio Seco E.L. Dept. Girl Scout Troop 6450	Multipurpose Room Parking Lot	4/22/10 6/19/10	Thursday Saturday	6:00 pm - 8 :00 pm 9:00 am - 3:00 pm	300	
Sycamore Canyon PTA-Mad Science of San Diego County of San Diego Registrar of Voters	Classrooms Multipurpose Room	5/10/10 - 6/7/10 6/8/10	Monday Tuesday	2:30 pm - 3:30 pm 5:30 am - 10:00 pm	20+ varies	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

**Santee School District
ENROLLMENT REPORT
5/14/2010
Month 9 Week 2**

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	05/14/10		05/15/09		# Diff	% Diff	05/14/10 SDC	05/15/09 SDC	# Diff SDC	% Diff SDC	Prior Week		
										Total Reg	Total Reg	5/14/10 Total All	5/7/10 Total All							Total Diff		
Cajon Park	104	106	106	106	107	105	99	129	102	964	939	25	2.7%	35	32	3	9.4%	999	1004	-5		
Carlton Hills	39	33	41	45	34	52	51	90	98	483	524	-41	-7.8%	41	39	2	5.1%	524	524	0		
Carlton Oaks	74	75	67	74	96	98	104	101	123	812	816	-4	-0.5%	46	38	8	21.1%	858	857	1		
Chet F. Harritt	62	85	61	66	62	60	69	67	56	588	644	-56	-8.7%	9	26	-17	-65.4%	597	595	2		
Hill Creek	90	87	86	86	80	87	82	64	89	751	805	-54	-6.7%	21	29	-8	-27.6%	772	770	2		
Pepper Drive	82	68	78	74	76	76	87	79	81	701	708	-7	-1.0%	10	12	-2	-16.7%	711	712	-1		
Prospect	60	55	55	52	51	63	66	43	46	491	469	22	4.7%	13	18	-5	-27.8%	504	503	1		
Rio Seco	106	107	95	93	93	106	90	84	104	878	813	65	8.0%	23	23	0	0.0%	901	902	-1		
Sycamore Canyon	50	48	56	36	48	46	47	0	0	331	300	31	10.3%	30	23	7	30.4%	361	361	0		
SUBTOTAL	667	664	645	632	647	693	695	657	699	5999	6018	-19	-0.3%	228	240	-12	-5.0%	6227	6,228	-1		
Alternative School	2	4	4	3	5	8	7	3	5	41	50	-9	-18.0%					41	42	-1		
Success Academy							1	1	8	10	12	-2	-16.7%					10	10	0		
NPS										0	0			5	3	2	66.7%	5	5	0		
EAK**	139									139	106	33	31.1%					139	139	0		
SUBTOTAL	141	4	4	3	5	8	8	4	13	190	168	22	13.1%					195	196	-1		
TOTAL	808	668	649	635	652	701	703	661	712	6189	6,186	3	0.0%					6422	6,424	-2		

**excluding 4 year olds for '09 and '10

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	2	1001
Chet F Harritt	1	598
Hill Creek	14	786
Prospect	19	523
Sycamore Canyon	14	375
Total PK	50	

Total Enrollment Including PK & EAK
6472

EAK 4YO 0

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Mast Boulevard	6/5/2009	Property Damage

Schedule of Events

<i>Date</i>	<i>Event</i>
May 19	Classified Employee Luncheon District Office Patio 10:30 a.m. to 2:00 p.m.,.
May 20	Classroom of the Future Foundation Innovation in Education Awards 5:00 p.m. at USD
May 25	Employee Awards Night 6:30 Reception 7:00 Awards Carlton Oaks School Multipurpose Room
May 31	Memorial Day Holiday Schools and Departments Closed
June 1	Board Meeting 7:00 p.m.
June 2 and June 3	EL Spring Celebrations Educational Resource Center 6:00 p.m.
June 4	California Distinguished Schools Award Ceremony
June 10	Employee Year End Celebration Downtown Café-El Cajon 4:00-6:00 p.m.
June 15	Board Meeting 7:00 p.m.
June 22-24	Eight Grade Promotion Ceremonies
June 24	Last Day of School for Students (Minimum Day)
June 29	Foundation Golf Classic

Reports and Presentations Item D.2. Spotlight on Education:
Pepper Drive School -
2010 California Distinguished School

Prepared by Dr. Patrick Shaw
May 18, 2010

BACKGROUND:

The criteria for the California School Recognition Program, otherwise known as California Distinguished Schools, relates to closing the achievement gap among student subgroups and how these subgroups perform during annual State testing. The State expects California Distinguished Schools to outperform other schools across the State when school sites have numerically significant subgroups. Pepper Drive School not only improved the school's overall API, they also greatly improved the average statewide API growth within their subgroups. As a result of these accomplishments they were eligible to apply for this year's California Distinguished School Award.

The school's California Distinguished application focused on two signature practices. The first signature practice was the implementation of the English Learner Catch-up Plans. These plans monitor each student's growth and acquisition of English during their stay at Pepper Drive School. The plan serves as a longitudinal growth record of the student and identifies a student's constant instructional needs. The second signature practice of Pepper Drive is the effect of data analysis on program revision. The use of thorough assessment data of each student has allowed faculty, faculty support, and administration to adjust instruction focus of each student based on data analysis. The ability for revision of instruction practice based on consistent and current data has given students at Pepper Drive School the opportunity to excel.

As a result of Pepper Drive's API growth in all defined areas, their intensive focus in the two signature practice areas, and a thorough site visitation by State assigned Distinguished School's reviewers, Pepper Drive School is being recognized as a 2010 California State Distinguished School recipient.

Pepper Drive School will be officially recognized and presented their award by State Superintendent Jack O'Connell on June 4th in Anaheim.

Congratulations to the Pepper Drive faculty, staff, and administration for a job well done.

Agenda Item D.2.

PUBLIC COMMUNICATION Item E.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item E.

CONSENT ITEMS Item F

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item F.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
May 18, 2010

BACKGROUND:

Presented for Board approval –

- May 4, 2010, regular meeting minutes
- April 27, 2010 , special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item F.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 4, 2010
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 7:01 p.m. and read the District Mission Statement.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne ElHajj, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited Nancy Knudson, a Hill Creek junior high teacher, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Carlisle Second: Ryan Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. End of the Year Employee Celebration

Minnie Malin reported on the end of year celebration that will be held on June 10th at the Downtown Café from 4:00-6:00 p.m. This event is made possible by donations from Mission Federal Credit Union and California Coast Credit Union. Member Ryan said Board members attend this event as they can.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Burns invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. **Approval of Minutes**
- 1.2. **Approval of Professional Leadership Team Agreement for Salary Reduction for the 2010-2011 School Year**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Adoption of Resolution #0910-33 Requesting Temporary Transfer of Funds**
- 2.5. **Approval of Interdistrict Attendance Agreements**

- 2.6. **Adoption of Resolutions Authorizing Specific Designated Agents**
- 2.7. **Authorization to Sell Surplus and/or Dispose of Obsolete Items**
- 3.1. **Approval of Student Teacher School Affiliation Agreement with University of Phoenix**
- 3.2. **Approval to Submit Early Mental Health Initiative Grant for Primary Intervention Program (PIP) and Second Step at PRIDE Academy at Prospect Avenue, Rio Seco and Sycamore Canyon Schools**
- 3.3. **Approval to Apply for Tobacco-Use Prevention Education (TUPE) Funding for Seventh and Eighth Grade Students**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Shared Classroom Teaching Assignments for 2010-11**
- 4.3. **Adoption of Resolution No. 0910-28, Declaring May 12, 2010 as the Day of the Teacher**
- 4.4. **Adoption of Resolution No. 0910-29, Declaring May 16-22, 2010 as Classified School Employees Week**

It was moved and seconded to approve Consent Items.

Motion: *El-Hajj* **Second:** *Bartholomew* **Vote:** *5-0*

E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

1.1. Presentation of Board Resolutions to the Santee Teachers Association and the Classified School Employees Association

The Board wished to honor teachers for their dedication and the way they change lives on a daily basis. Member Ryan said her children all went through our schools. Some of her fondest memories were when one of her children would say, "My teacher said . . ." She thanked the teachers for all they do for children. Member Carlisle expressed his appreciation to the teachers. Member El-Hajj said she knows how hard teachers work and Santee teachers have set such a quality tone in the County. Others look to their example. She thanked teachers for their hard work. Member Bartholomew said he hears about his son's teachers every day. They are great adult role models and have a great impact on his life. He thanked the teachers for all they do. President Burns presented attending teachers with a framed copy of the Resolution honoring teachers and declaring May 12, 2010 as the Day of the Teacher in Santee School District.

President Burns said that in education the focus is usually on students and teachers. Classified employees often get overlooked but they are truly the glue that holds things together. He wished to honor them for all they do in the District. Member Ryan said classified employees are very important to the education of students and to provide an environment conducive for learning. Member Carlisle thanked classified employees for all they do. Member El-Hajj said she just experienced what it is like at school without the regular classified employees and they are an important part of the puzzle. The work they do makes all the difference in the world. Member Bartholomew said schools do not run right without classified employees. They are a big part of the social fabric of the school sites and the support system for the kids.

President Burns presented attending the classified employees with a framed copy of the Resolution honoring classified employees and declaring May 16-22, 2010 as Classified Employee Week in Santee School District.

2.1. Approval of Monthly Financial Report

Karl Christensen reported the cash activity and budget for the month of March 2010. The March ending cash balance is \$2.8M. This balance was \$500,000 more than projected because of the dental excess equity and special education AARA funds that were received before expected. The projected year-end cash balance is a deficit of \$2.3M which will be covered from fund 17. The budget projection changed on the unrestricted funds and shows a small surplus of approximately \$7,000 because of these revenues received. The reserve percentages are also added for the next several years showing how the reserves will be spent down to avoid a deficit. President Burns said it is important to have a reserve because without a reserve, we could not get through the next few years. Member Ryan moved to approve the Monthly Financial Report for March 2010.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

2.2. Adoption of Resolution #0910-42 Authorizing Execution and Delivery of a May 4, 2010 Site Lease Agreement, a Lease Agreement, and a Trust Agreement, Approving a Certificate Purchase Agreement, and Approving and Authorizing Delivery of a Preliminary Official Statement and Final Official Statement With Respect to the Execution, Delivery and Sale of Santee School District Certificates of Participation (2010 Solar Energy Facilities Project), and Authorizing the Execution and Delivery of such Certificates

Karl Christensen reported that this document was the Board's approval to issue the CREBs for the solar project at Hill Creek. These documents were approved earlier by the Santee School District Facilities Corporation. Member El-Hajj moved to adopt Resolution #0910-42 authorizing the necessary agreements and execution of the sale of Certificates of Participate for the 2010 solar energy facilities project.

Motion: El-Hajj

Second: Bartholomew

Vote: 5-0

2.3. Amendment #14 to Lease/Leaseback Agreement with Barnhart to incorporate Construction and Installation of a Photovoltaic System at Hill Creek School

Karl Christenson reported that Administration recommends incorporating the construction of the photovoltaic system at Hill Creek into the current lease/leaseback agreement with Barnhart. The cost presented includes all alternates and contingencies. The contractors are currently finalizing the guaranteed maximum price and Administration will return on May 18th with a final cost for Board approval. Member Carlisle asked if the District still has an opt-out option if the guaranteed maximum price did not meet the District's needs, Mr. Christensen said construction is only initiated when the notice to proceed is issued. The District could back out until then. Administration will not issue the notice to proceed until after the pricing of the CREBs occurs to confirm funding. Member Bartholomew moved to approve Amendment #14 to Lease/Leaseback Agreement with Barnhart to incorporate construction and installation of a photovoltaic system at Hill Creek School.

Motion: Bartholomew

Second: El-Hajj

Vote: 5-0

2.4. Adoption of Resolution #0910-41 Authorizing Execution of a Joint Exercise of Powers Agreement Related to Energy Conservation Services and Projects

Karl Christensen reported that the San Diego County Office of Education has organized an Energy Joint Powers Authority (EJPA) to assist school districts to reduce energy use, evaluate the viability of energy related projects, and screen consultants that perform services related to energy management and planning. The goals of this EJPA include reducing local school district energy use and costs, provide one-stop shopping from technical support to energy master planning to construction, provide "green" educational opportunities and model sustainable behavior for students, reduce financing and construction costs through economies of scale and group pricing, and to provide a larger base for wielding political power with the California Public Utilities Commission, State government, and other agencies. Administration recommended joining the EJPA at no cost to the District. Member Burns confirmed with MR. Christensen that there is no cost to belong to the EJPA. Member Carlisle moved to approve Resolution #0910-41 authorizing execution of a Joint Exercise of Powers Agreement related to energy conservation services and projects.

Motion: Carlisle

Second: Ryan

Vote: 5-0

3.1 Adoption of Resolution No. 0910-40 to Layoff Identified Classified Positions

Minnie Malin reported Chet F. Harritt site administration, in collaboration with the teaching staff and SSC, have determined that the Community Liaison and Computer Lab Instructional Assistant positions should be eliminated due to lack of funds. Also recommended for elimination were four Special Education Instructional Assistant positions that work one-on-one with students, resulting from three students moving to high school and one student moving to day treatment. Some employees in these positions will be able to bump but eliminating these positions will result in reduction in classification, hours, or layoff of employees.

Member Ryan reported she received a call from a Chet F. Harritt teacher expressing the great benefit of the computer lab position to assist with technology and the teacher would recommend having one at each school. Member Ryan said this is a site decision and she hopes this position can be funded again someday. Member Burns asked if the affected employees know their jobs are being eliminated. Mrs. Malin said the employees are aware their positions will be eliminated at the end of the school year. Mr.

Johnston, the Chet F. Harritt principal, continues to look for the funds to keep these positions if possible and if he finds the funding, the layoffs will be rescinded. Member Ryan moved to adopt resolution no. 0910-40 to lay off the identified classified employees.

Motion: Ryan Second: El-Hajj Vote: 5-0

3.2. Adoption of Resolution No. 0910-45 California Public Employees' Retirement System (CalPERS) Resolution for Classified Non-Management Employees (Supersedes Resolution No. 0910-25)

Minnie Malin explained that this resolution came at the request of the County Office of Education. Because of the timing for County Board approval of the CalPERS plan, the window for classified non-management employees to retire must be extended to August 10, 2010. Adoption of this resolution will supersede Resolution 0910-25, which was adopted by the Board on April 20, 2010. Member Carlisle moved to adopt resolution no. 0910-45 to provide additional service credits for designated classified non-management employees.

Motion: Carlisle Second: El-Hajj Vote: 5-0

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy 6151, Class Size

Revised Board Policy 6151, Class Size, was presented to the Board of Education for a first reading. There was no discussion and this policy will return for a second reading and consideration for approval. No action was taken.

2.1. Second Reading: Revised BP 5144.1 Suspension And Expulsion/Due Process

Revised Board Policy 5144.1, Suspension and Expulsion/Due Process, was presented to the Board of Education for a second reading Process. Member Burns asked if this policy superseded any direction on offences that come to the Board. Kristin Baranski said no, the same guidelines remain in place. Member Bartholomew believes that if a student academically meets the requirements they should be able to participate in activities that are not extracurricular. He would like to see the word "shall" in paragraph 2 be changed to "may" to give the Board the flexibility to make some of those decisions. Member El-Hajj said they do not want to send the wrong message. President Burns would not like to take away the incentive, sometimes which is the only thing teachers have left to keep a student in line near the end of the year. He would like to see consistency across the District but can understand the need to make decisions on a case by case basis.

Member Ryan moved to approve the revisions to BP 5144.1 with the second paragraph changed from "shall" to "may."

Motion: Ryan Second: Carlisle Vote: 5-0

H. BOARD COMMUNICATION

Member Carlisle asked about key messages for staff meetings. Dr. Shaw said the purpose is a very brief visit thanking staff for their efforts in the decision making process and providing support to the District during these difficult economic times. Member Ryan cannot attend on Wednesday and Member Bartholomew will see if he can be available. Member Burns will try to make the meeting at Pepper Drive.

Member El-Hajj attended the AVID awards ceremony and saw several of Santee's outstanding 8th graders. Forty-six students from the County were honored, and three of them were from Santee. Dr. Shaw said at Honoring our Own, the founder of the AVID program was honored.

Member Bartholomew shared he has been involved in the science fair process with his son and spent an afternoon at Balboa Park and attended an awards ceremony at SDSU. He noticed that not all of our schools are submitting science fair projects. He acknowledged that it is the teachers in our District that make this happen. He said some students from Santee are going to the State level competition and asked that they be recognized at a Board meeting.

President Burns would like a member of the Board to work with Dr. Shaw on planning the awards event. There is history why we have done all of these awards and recognizing employees is one of the few perks Board members get. He wants to make sure the Board's vision is included in the program.

The Board would like to have it be a non-casual event. The invitations will state business attire. Dr. Shaw will meet with President Burns for planning of the event.

President Burns spoke about Hill Creek's participation in the 8th grade leadership program at Outdoor School. It was great and launched the program to continue for Outdoor Education. President Burns would like this offered at all of our schools next year. Dr. Shaw said he visited camp that week and the 8th grade students and camp staff all loved it. The students felt valued by the camp staff. Dr. Shaw said some of the 6th graders are already talking about going to camp as 8th graders. Because of the cost, students would have to know early. President Burns suggested not charging the 8th grade students for the bus since the cost is already included for the 6th graders and would not be an extra cost to the District.

Dr. Shaw shared a draft press release for Pepper Drive's honor as a California Distinguished School. They will be invited to the next Board meeting to be recognized.

Mr. Christensen said Clean Tech helped put together the CREBs documents and coalition for Santee. They are being given a community collaboration award and invited us to attend. Mr. Christensen is unable to attend on behalf of the District and invited a Board member to attend. Member El-Hajj will attend the event.

Member Ryan shared at the last Foundation meeting a community member came forward with a fund raising opportunity. The fundraiser was a /mom's guide/parent tip booklet funded by advertising. It was suggested to review our policy to see if it was permissible to distribute these booklets with advertising. Looking at the Board Policy, this project would fall within the guidelines. Member Burns would want to assure someone would oversee the sponsors to make sure that they are appropriate to send home with students.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

- 1. Conference with Labor Negotiator (Govt. Code § 54956.8)**
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association
- 2. Conference with Legal Counsel-Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL
- 3. Conference with Legal Counsel-Anticipated Litigation**
Subdivision (b) of Gov't Code §54956.9
- 4. Public Employee Performance Evaluation**
Superintendent

The Board entered closed session at 8:08 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:25 p.m. No action was reported.

K. ADJOURNMENT

The May 4, 2010 regular meeting adjourned at 9:25 p.m.

SANTEE SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION

Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, California

MINUTES
April 27, 2010

A. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Burns.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne El-Hajj, Member

B. PUBLIC COMMUNICATION

There were no comments from the public.

C. CLOSED SESSION

1. Consideration of Student Matters (Ed. Code S48918) Students #9-09, #10-09, and #11-09

The Board entered Closed Session at 6:45 p.m. for student discipline hearings for students #9-09, #10-09, and #11-09. Oral and documentary evidence were received. President Burns announced that the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 9:25 p.m.

1. Action on Student Hearings

It was motioned by Member Bartholomew not to expel student #11-09 from the Santee School District. The student will transfer to Sycamore Canyon School and the district will pay for pre and post Project SAFE costs.

Motion: Bartholomew

Second: EL-Hajj

Vote: 5-0

It was motioned by Member Ryan to expel student # 10-09 from the Santee School District from April 27, 2010 to June 24, 2010 for violations of California Education Code Sections 48900 (d) Offered, arranged, or negotiated to sell a substance represented to be alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, 48900 (g) Attempted to steal/stole school/private property, 48900 (k) Disrupted school activities. This action is based on the following Findings of Fact in accordance with California Education Code §48900.2:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student # 10-09 admitted to possessing and distributing a white powder being presented as cocaine while on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan: The student shall

- Remain at current school where he was transferred after the Administrative Review.
- Maintain 2.5 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform ten hours of community service at Santee Lakes Park by 6/24/10.
- Attend Juvenile Hall Open House on 5/22/10.
- Complete a counseling program by 6/24/10 for: Decision-making and peer pressure and Drug and alcohol abuse prevention/treatment. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- Not participate in end-of-year special eighth grade activities. If the student maintains a 2.5 GPA, he may participate in the promotion exercise.
- Complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by May 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Motion: Ryan

Second: Carlisle

Vote: 5-0

It was motioned by Member El Hajj to expel student #9-09 from the Santee School District from April 27, 2010 to June 24, 2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of

alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities. This action is based on the following Findings of Fact in accordance with California Education Code §48900.2:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #9-09 admitted to possessing and consuming a white powder which was presented as cocaine on a school campus and admitted to smoking marijuana on the way to school on a previous occasion.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan. The student shall:

- Remain at current school where he was transferred after Administrative Review.
- Submit a success plan by 4/30/10 to Bob Kull, Coordinator of Student Behavior.
- Maintain 3.0 GPA for academic, effort, and citizenship performance for the third trimester.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Perform ten hours of community service by June 24, 2010.
- Attend Juvenile Hall Open House on May 22, 2010.
- Complete a counseling program by June 24, 2010, for decision-making, peer pressure, and drug and alcohol abuse prevention/treatment.
- If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- The student shall not participate in end-of-year special eighth grade activities. If the student does maintain a 3.0 GPA for the third trimester, he may participate in promotion exercises.
- The student shall remain free of illegal substances and participate in a weekly drug testing program.
- Complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by May 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Motion: El-Hajj

Second: Ryan

Vote: 3-2

E. ADJOURNMENT

The April 27, 2010 special meeting adjourned 9:30 p.m.

Allen Carlisle, Clerk

Dr. Patrick Shaw, Secretary

Consent Item F.1.2. Adoption of Resolution #0910-49 to Initiate a Study of its Election System to Address Alternatives to Comply With the California Voting Rights

Prepared by Dr. Pat Shaw
May 18, 2010

BACKGROUND:

Presented to the Board of Education is Resolution #0910-49 to initiate a study of its election system to determine if any changes are required in the current system so as to comply with the California Voting Rights Act.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #0910-49 to initiate a study of its election system to determine if any changes are required in the current system so as to comply with the California Voting Rights Act.

FISCAL IMPACT:

There will be a cost to consult with experts to compile and analyze data and to identify what process may be necessary for implementation prior to the 2012 Board elections. The fiscal impact should not exceed \$2,500 and would be paid from the Board's operating budget.

STUDENT ACHIEVEMENT IMPACT:

This item has no direct impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

**BEFORE THE GOVERNING BOARD OF THE
SANTÉE SCHOOL DISTRICT
OF SAN DIEGO COUNTY, CALIFORNIA**

In the Matter of initiating a study of the district election system to address alternatives to comply with the California and federal Voting Rights Acts.

RESOLUTION NO. **0910-49**

A Resolution by the Governing Board of the Santee School District to Initiate a Study of its Election System to address alternatives to comply with the California Voting Rights Act.

RECITALS

1. The Governing Board of the Santee School District (“District”) finds that it is necessary to review its current trustee election system in light of the California Voting Rights Act (hereinafter “Act”), and desires to determine if any changes are required in the current system so as to comply with the Act; and
2. The Governing Board desires to direct the District Superintendent to lead a study to be presented to the Governing Board regarding the Act, of any changes required to bring the District into compliance with the Act, including but not limited to adopting a by-trustee area election system, and the process and procedure for modifying its current election system; and
3. The federal 2010 Census is currently underway; and
4. The Governing Board desires that the study and the recommendations be completed in a timely manner to allow, if necessary, a change in election systems for the November 2012 elections, which also allows for trustee area boundaries to be accurate and current based upon the 2010 Census data if the District ultimately determines that adoption of a trustee area electoral system is appropriate, and
5. Data from the 2010 Census will become available no later than April 1, 2011, which is early enough to permit trustee areas to be drawn and implemented, if required, using the most up-to-date demographic data available, for the Board's 2012 Board elections,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. The Governing Board determines that it is in the best interest of the district to conduct a study to ensure compliance with the California and federal Voting Rights Acts.

3. The District Superintendent, or designee, is directed to notify the San Diego County Committee on School District Organization of its intent and hereby requests that the County Committee receive this Resolution and at its earliest opportunity provide to the District information regarding the County Committee's process for changes in trustee areas or election systems;
4. District Superintendent is vested with the power to (a) prepare a study of changes needed, if any, for the District to be in compliance with the Act, including but not limited to adopting a by-trustee area election system, (b) assess its risk by consulting with professional experts, (c) expend funds for that purpose up to \$2,500, (d) identify what process may be necessary for change beginning in the November 2012 election.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular/special meeting held on May 18, 2010, by the following vote:

AYES:

NOES:

ABSENT:

DATED: _____, 2010

President, Board of Trustees

CERTIFICATION

I, _____, Clerk to the Board of Trustees of the Santee School District, certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on May 18, 2010.

DATED: _____, 2010

Clerk, Board of Trustees
Santee School District

Consent Item F.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
May 18, 2010

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$2,846 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.1.
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Board Travel Report - May 18, 2010

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses		Budget	Purpose of Overnight, Out-of-State, Air Travel
Thursday, 05/20/10	Andrea Broding Hope Michel Michelle Thompson Mary Shirley	RS/PD Ed Services Ed Services Varies	Critical Incident Stress Management - Responding to School Crisis	San Diego	\$0 \$0 \$0 \$0	\$41 \$41 \$41 \$41	Special Ed/ARRA Special Ed/ARRA Special Ed/ARRA Special Ed/ARRA	This workshop will provide effective intervention strategies and techniques for assisting in the aftermath of school crisis.	
Thursday, 06/03/10	Kathleen Grenfell	HR	Risk Insurance Management Society Seminar	San Diego	\$0	\$70	Human Resources	This seminar will provide legislative updates on new California laws and ADA/FEHA changes.	
Thursday, 07/15/10	Terry Johnson Genie Skaggs	RS RS	Read Naturally 2010 Summer Seminar	San Diego	\$0 \$0	\$156 \$156	EIA EIA	This seminar will provide training and instructional strategies to assist in accelerating the reading achievement of students.	
Travel Requests (overnight, out-of-county, and/or air travel) Submitted for Board Approval									
Friday, 06/04/10	Dustin Burns Dr. Patrick Shaw Debbie Brenner Gary Cartwright Debra Simpson Debbie Town Matt Thompson	Board Superintendent PD PD SC PD PD	California Distinguished School Awards Ceremony	Anaheim	\$0 \$0 \$0 \$0 \$0 \$0 \$0	\$113 \$113 \$113 \$113 \$113 \$113 \$113	Board Travel Superintendent's Office Superintendent's Office Superintendent's Office PD Donation Fundraising PD Donation Fundraising PD Donation Fundraising	This awards banquet is to honor the diligence and dedication of the schools recognized as California Distinguished Schools for 2010 and receive the award from the State Superintendent of Schools.	
Tues-Fri, 07/06/10 - 07/09/10	Lisa McCol	RS	Staff Development for Educators - Conference on Differentiated Instruction	Chicago	\$0	\$1,509	EIA	This conference will provide instructional strategies to support and implement mainstreaming of Special Education students.	

Consent Item F.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 May 18, 2010

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of April 2010:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-758934 TO 12-770033	\$306,485.06
09 00	12-767606	\$83,687.09
12 06	12-758953 TO 12-769131	\$1,939.28
13 00	12-761134 TO 12-765928	\$76,668.66
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39	12-763408 TO 12-770034	\$235,802.94
25 18	12-758954 TO 12-767607	\$4,010.00
25 38	N/A	\$0.00
30 00	12-761547 TO 12-770036	\$5,320.54
		\$713,913.57

Student Body Warrants issued for the period of April 2010:

\$3,345.74

Payroll Warrant #'s beginning 10-859685 through 10-859685 and 10-067609 through 10-068434 and 10-865542:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,655,972.46
06 00	\$1,034,985.64
12 06	\$20,519.57
13 00	\$65,081.45
25-18	\$0.00
63 00	\$143,152.13
\$3,919,711.25	

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of April as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,636,970.56 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

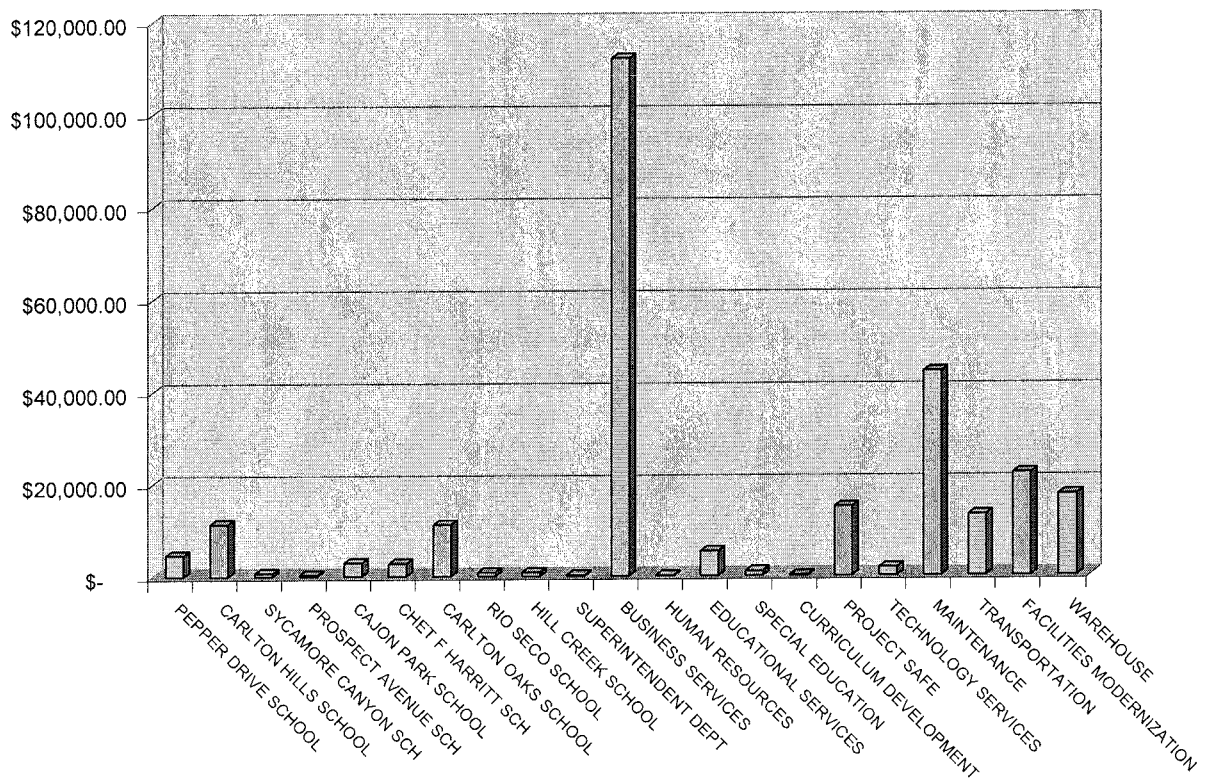
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.2.
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BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT
 APRIL 2010**



The Business Services purchase orders include payments for professional legal services rendered for SWAP and Solar matters and principal apportionment relating to Santee Explorer Academy.

RECOMMENDATION:

Administration recommends approval of purchase orders #091439 through #091590 issued April 1, 2010 through April 30, 2010.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of \$268,301.26 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.3.
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LOCATION LIST 2009-10

01	Santee School	76	Transportation
02	Pepper Drive School	78	Warehouse
03	Carlton Hills School	90	Central Kitchen
04	Sycamore Canyon School	92	Publications
05	Prospect Avenue School	97	District Wide
06	Cajon Park School	100	Summer School
07	Chet F. Harritt School	108	Carlton Oaks Summer School
08	Carlton Oaks School	110	Hill Creek Summer School
09	Rio Seco School		
10	Hill Creek School		
11	Cajon Park Annex		
12	Prospect Avenue Annex		
26	Cajon Park Junior High		
60	Board of Education		
62	Superintendent		
64	Business Services		
65	Personnel		
66	Educational Services		
67	Special Education, Centralized		
68	Special Projects, Centralized		
69	Professional Development		
70	Student Support Services		
71	Library Media Services		
72	Project SAFE		
73	Technology		
74	Operations		
75	Maintenance		

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund
40 00	(Modernization) and Lease/Purchase Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

M = Monthly Blanket
A = Annual Blanket
L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF APRIL 2010

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
090075	7/22/2009	06-00	UNIFIRST CORPORATION	076	MECHANICS UNIFORMS, RAGS, ETC INCREASE ANNUAL PO	\$2,300.00 \$850.00 \$3,150.00
					NEW TOTAL	
090212	8/20/2009	03-00	STATE OF CA., DEPT OF JUSTICE	097	DISTRICT FINGERPRINTING SVCS INCREASE ANNUAL PO	\$3,000.00 \$1,400.00 \$4,400.00
					NEW TOTAL	
090705	10/23/2010	12-06	OFFICE DEPOT	012	OFFICE SUPPLIES INCREASE ANNUAL PO	\$1,300.00 \$1,000.00 \$2,300.00
					NEW TOTAL	

PURCHASE ORDER LISTING - APRIL 2010
BY SITE

091467	4/13/2010	6	CDW GOVERNMENT INC	COMPUTERS			1,641.42	002	PEPPER DRIVE SCHOOL
091485	4/15/2010	3	JUNIOR ACHIEVEMENT	ADMISSIONS			1,210.00	002	PEPPER DRIVE SCHOOL
091497	4/20/2010	6	CDW GOVERNMENT INC	COMPUTERS			1,748.32	002	PEPPER DRIVE SCHOOL
				TOTAL			4,599.74		PEPPER DRIVE SCHOOL
091482	4/15/2010	3	SEA WORLD OF CALIFORNIA	ADMISSIONS			258.75	003	CARLTON HILLS SCHOOL
091484	4/15/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES			405.64	003	CARLTON HILLS SCHOOL
091501	4/20/2010	6	CDW GOVERNMENT INC	COMPUTERS			8,185.34	003	CARLTON HILLS SCHOOL
091502	4/20/2010	6	DELL MARKETING L.P.	COMPUTERS			2,101.25	003	CARLTON HILLS SCHOOL
091528	4/23/2010	3	MARITIME MUSEUM ASSOCIATION	ADMISSIONS			375.00	003	CARLTON HILLS SCHOOL
				TOTAL			11,325.98		CARLTON HILLS SCHOOL
091468	4/13/2010	3	AMTRAK	FIELD TRIP TRANSPORTATION FEES			625.00	004	SYCAMORE CANYON SCH
091579	4/30/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES			83.96	004	SYCAMORE CANYON SCH
				TOTAL			708.96		SYCAMORE CANYON SCH
091569	4/28/2010	6	TROXELL COMMUNICATIONS INC	EQUIP. REPLACEMENT PARTS - PA			310.71	005	PROSPECT AVENUE SCH
				TOTAL			310.71		PROSPECT AVENUE SCH
091481	4/15/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES			26.01	006	CAJON PARK SCHOOL
091499	4/20/2010	3	DELL MARKETING L.P.	COMPUTERS			1,400.84	006	CAJON PARK SCHOOL
091500	4/20/2010	3	CDW GOVERNMENT INC	COMPUTERS			1,460.62	006	CAJON PARK SCHOOL
091535	4/26/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES			52.20	006	CAJON PARK SCHOOL
				TOTAL			2,939.67		CAJON PARK SCHOOL
091547	4/27/2010	3	LAKESHORE	CLASSROOM MATERIALS			198.00	007	CHET F HARRITT SCH
091548	4/27/2010	3	YELLOW BOOK ROAD	CLASSROOM MATERIALS			250.00	007	CHET F HARRITT SCH
091557	4/28/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES			127.41	007	CHET F HARRITT SCH
091576	4/29/2010	3	SUNDANCE STAGE LINES	KNOTT'S BERRY FARM TRANS - CFH			2,180.00	007	CHET F HARRITT SCH
				TOTAL			2,755.41		CHET F HARRITT SCH
091440	4/1/2010	3	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT - CO			1,203.86	008	CARLTON OAKS SCHOOL
091498	4/20/2010	3	CDW GOVERNMENT INC	COMPUTERS			8,207.12	008	CARLTON OAKS SCHOOL
091512	4/21/2010	3	SAN DIEGO HERITAGE TOURS	ADMISSIONS			645.00	008	CARLTON OAKS SCHOOL
091513	4/21/2010	3	SEA WORLD OF CALIFORNIA	ADMISSIONS			575.00	008	CARLTON OAKS SCHOOL
091534	4/26/2010	3	TERESA HERMAN DBA	ASSEMBLY FEES			525.00	008	CARLTON OAKS SCHOOL
				TOTAL			11,155.98		CARLTON OAKS SCHOOL
091558	4/28/2010	3	SEA WORLD OF CALIFORNIA	ADMISSIONS			805.00	009	RIO SECO SCHOOL
				TOTAL			805.00		RIO SECO SCHOOL
091527	4/22/2010	3	ANDERSON'S ITS ELEMENTARY	STUDENT INCENTIVES - HC			807.35	010	HILL CREEK SCHOOL
				TOTAL			807.35		HILL CREEK SCHOOL
091516	4/21/2010	3	SUPERINTENDENT OF SCHOOLS	ADMISSIONS			195.00	062	SUPERINTENDENT DEPT
				TOTAL			195.00		SUPERINTENDENT DEPT
091444	4/7/2010	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERY			27.25	064	BUSINESS SERVICES
091473	4/14/2010	3	UNITED PARCEL SERVICE	SHIPPING CHARGES			13.00	064	BUSINESS SERVICES
091474	4/14/2010	3	EAST COUNTY FAMILY YMCA	3RD GRADE SWIM PROG. - CFH			2,277.50	064	BUSINESS SERVICES
091475	4/14/2010	3	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES			2,314.36	064	BUSINESS SERVICES
091480	4/14/2010	3	WASTE MANAGEMENT OF EL CAJON -	DUMPSTER FOR ON-SITE MOVE - PD			93.82	064	BUSINESS SERVICES
091483	4/15/2010	3	UNIVERSITY OF OREGON	TESTING DATA			935.00	064	BUSINESS SERVICES
091503	4/21/2010	3	DAHLBERG, MARK R.	LEGAL FEES - SWAP			1,010.45	064	BUSINESS SERVICES

091504	4/21/2010	3	IMAGINE REPORTING	LEGAL FEES - SWAP	\$	1,189.00	064	BUSINESS SERVICES
091505	4/21/2010	3	FIRST REPROGRAPHICS	LEGAL PRINTING FEES - SWAP	\$	962.34	064	BUSINESS SERVICES
091506	4/21/2010	3	BERT L.HOWE & ASSOC. INC	LEGAL SERVICES - SWAP	\$	15,444.00	064	BUSINESS SERVICES
091507	4/21/2010	3	SAN DIEGO DAILY TRANSCRIPT	LEGAL ADVERTISING NOTICE	\$	49.50	064	BUSINESS SERVICES
091508	4/21/2010	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT PRIORITY MAIL SVCS	\$	40.86	064	BUSINESS SERVICES
091509	4/21/2010	9	CALIFORNIA DEPARTMENT OF	PRINCIPAL APPORTIONMENT	\$	83,687.09	064	BUSINESS SERVICES
091510	4/21/2010	25	CAPITOL PUBLIC FINANCE GROUP	DISCLOSURE RPT-COPS & GO BONDS	\$	900.00	064	BUSINESS SERVICES
091511	4/21/2010	3	LA MESA-SPRING VALLEY SCHOOL	SUB REIMB-BD MEMBER DEPO-SWAP	\$	117.72	064	BUSINESS SERVICES
091515	4/21/2010	3	CINDY LOUISE ANDERSON	REISSUE PAYROLL WARRANT	\$	2,019.46	064	BUSINESS SERVICES
091518	4/22/2010	3	CULVER-NEWLIN, INC.	OFFICE SUPPLIES	\$	114.22	064	BUSINESS SERVICES
091533	4/26/2010	6	DECKER EQUIPMENT	CHAIR BOTTOMS FOR RM 14 - CH	\$	169.48	064	BUSINESS SERVICES
091577	4/29/2010	3	OFFICE DEPO INC	OFFICE TASK CHAIR	\$	464.66	064	BUSINESS SERVICES
091589	4/30/2010	6	OFFICIA IMAGING	SEMI-ANNUAL MAINT. AGRMT-09/10	\$	297.06	064	BUSINESS SERVICES
091586	4/30/2010	3	DEPARTMENT OF GENERAL SERVICES	CASE HEARING FILING FEES	TOTAL \$	112,126.77		BUSINESS SERVICES
091439	4/1/2010	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	TOTAL \$	66.00	065	HUMAN RESOURCES
091469	4/13/2010	3	CDW GOVERNMENT INC	COMPUTERS	\$	2,682.55	066	EDUCATIONAL SERVICES
091571	4/29/2010	6	CDW GOVERNMENT INC	SOFTWARE LICENSE	\$	58.04	066	EDUCATIONAL SERVICES
091486	4/15/2010	12	LAKESHORE	CLASSROOM SUP'S-STATE PRE-SC	\$	600.00	069	EDUCATIONAL SERVICES
091530	4/23/2010	6	BRIDGES EDUCATIONAL CORP.	CONSULTANT SERVICES	TOTAL \$	5,340.59		EDUCATIONAL SERVICES
091529	4/23/2010	6	TARAS, HOWARD, M.D.	CONSULTANT SERVICES	\$	997.54	067	SPECIAL EDUCATION
091445	4/7/2010	63	COR-O-VAN MOVING & STORAGE CO.	MOVING SVCS - PROJ. SAFE	TOTAL \$	997.54		SPECIAL EDUCATION
091454	4/13/2010	6	NOBLE CARVER II	GUITAR LESSONS - PA ASES	\$	150.00	070	CURRICULUM DEVELOPMENT
091477	4/14/2010	6	GROLIER PUBLISHING ONLINE	ONLINE SUBSCRIPTION - ASES	\$	400.00	072	PROJECT SAFE
091559	4/28/2010	63	SKOLOFF, LESLEY	PROJ SAFE EQUIPMENT	\$	1,050.00	072	PROJECT SAFE
091560	4/28/2010	63	INSTITUTIONAL CABINET &	CABINETS/INSTALLATION-SC PJSF	\$	2,275.00	072	PROJECT SAFE
091578	4/29/2010	63	DEPARTMENT OF SOCIAL SERVICES	YALE LICENSING FEES	\$	8,380.00	072	PROJECT SAFE
091472	4/13/2010	3	UNITED PARCEL SERVICE	UPS RETURN SHIPPING CHARGES	TOTAL \$	14,985.00		PROJECT SAFE
091476	4/14/2010	3	BAKER PRINTING	OUTSIDE PRINTING SERVICES	\$	81.27	073	TECHNOLOGY SERVICES
091536	4/27/2010	3	COMPUTER PROTECTION TECHNOLOGY	EQUIP. MAINT. AGREEMENT-ANNUAL	\$	8.70	073	TECHNOLOGY SERVICES
091441	4/5/2010	6	NORTH STATE ENVIRONMENTAL	HAZARDOUS WASTE REMOVAL	TOTAL \$	1,739.97		TECHNOLOGY SERVICES
091446	4/7/2010	6	AXCES INDUSTRIAL SUPPLY INC	PLUMBING SUPPLIES - STOCK	\$	2,917.42	075	MAINTENANCE
091447	4/7/2010	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - PD	\$	359.10	075	MAINTENANCE
091448	4/7/2010	6	A-1 GLASS COMPANY	VANDALISM - CO PROJ. SAFE	\$	179.15	075	MAINTENANCE
091449	4/7/2010	6	A-1 GLASS COMPANY	VANDALISM - PD	\$	185.55	075	MAINTENANCE
091450	4/7/2010	6	ADVANCED AIR & VACUUM	HVAC SUPPLIES - PA	\$	185.00	075	MAINTENANCE
091451	4/7/2010	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - CP	\$	432.83	075	MAINTENANCE
091452	4/7/2010	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - CO	\$	523.74	075	MAINTENANCE
091453	4/7/2010	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - CO	\$	646.80	075	MAINTENANCE
091470	4/13/2010	6	DRAIN PROS INC	AIR FILTERS - RS	\$	581.63	075	MAINTENANCE
091471	4/13/2010	6	ADVANCE PLUMBING CO	PLUMBING SERVICES - CPJH	\$	670.00	075	MAINTENANCE
				PLUMBING SERVICES - CP	\$	6,254.00	075	MAINTENANCE

091478	4/14/2010	6	DRAIN PROS INC	PLUMBING SERVICES - CP	\$	395.00	075	MAINTENANCE
091479	4/14/2010	6	DRAIN PROS INC	PLUMBING SERVICES - CP	\$	275.00	075	MAINTENANCE
091487	4/16/2010	3	CALIFORNIA ELECTRIC SUPPLY	LIGHT BULBS - CFH	\$	573.40	075	MAINTENANCE
091493	4/20/2010	6	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - PD	\$	251.78	075	MAINTENANCE
091494	4/20/2010	3	CALIFORNIA ELECTRIC SUPPLY	LIGHT BULBS - STOCK	\$	276.57	075	MAINTENANCE
091495	4/20/2010	6	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - PD	\$	1,036.71	075	MAINTENANCE
091496	4/20/2010	6	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - PD	\$	52.97	075	MAINTENANCE
091514	4/21/2010	6	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - PD	\$	587.37	075	MAINTENANCE
091519	4/22/2010	6	W W GRAINGER INC	HVAC SUPPLIES - ERC	\$	143.58	075	MAINTENANCE
091520	4/22/2010	6	DFS FLOORING	NEW CARPET RMS 6-7 - PD	\$	8,330.00	075	MAINTENANCE
091521	4/22/2010	6	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - PD	\$	1,047.64	075	MAINTENANCE
091522	4/22/2010	6	PACIFICA GLASS CO., INC.	WINDOW GLASS REPLACEMENT-CO	\$	213.00	075	MAINTENANCE
091523	4/22/2010	6	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - PD	\$	672.35	075	MAINTENANCE
091524	4/22/2010	6	WESTERN ENVIRONMENTAL & SAFETY	HAZ MAT MAINTENANCE - PD	\$	1,150.00	075	MAINTENANCE
091525	4/22/2010	6	WESTERN ENVIRONMENTAL & SAFETY	HAZ MAT MAINTENANCE - CFH	\$	6,125.00	075	MAINTENANCE
091526	4/22/2010	6	US AIR CONDITIONING	HVAC SUPPLIES - CO	\$	305.11	075	MAINTENANCE
091531	4/26/2010	6	W W GRAINGER INC	HVAC SUPPLIES - PA	\$	111.22	075	MAINTENANCE
091532	4/26/2010	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - PD	\$	149.53	075	MAINTENANCE
091537	4/27/2010	6	COUNTYWIDE MECHANICAL	HVAC SERVICES - HC	\$	165.00	075	MAINTENANCE
091538	4/27/2010	6	VALLEY INDUSTRIAL SPECIALTIES	PLUMBING SUPPLIES - CO,CH,SC	\$	1,302.38	075	MAINTENANCE
091539	4/27/2010	6	CABLE, PIPE & LEAK DETECTION	UTILITY LOCATION-LANDSCAPE-PA	\$	990.00	075	MAINTENANCE
091540	4/27/2010	6	CABLE, PIPE & LEAK DETECTION	UTILITY LOCATION-LANDSCAPE-PD	\$	770.00	075	MAINTENANCE
091541	4/27/2010	6	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - HC	\$	676.81	075	MAINTENANCE
091542	4/27/2010	6	COMPETITIVE METALS INC	FENCING SUPPLIES - PD	\$	661.96	075	MAINTENANCE
091543	4/27/2010	6	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - PA	\$	575.21	075	MAINTENANCE
091544	4/27/2010	6	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - STOCK	\$	45.00	075	MAINTENANCE
091545	4/27/2010	6	W W GRAINGER INC	HVAC SUPPLIES - CNS	\$	2.62	075	MAINTENANCE
091546	4/27/2010	6	W W GRAINGER INC	HVAC SUPPLIES - DO	\$	247.73	075	MAINTENANCE
091549	4/27/2010	6	LAKESIDE LAND COMPANY	GROUPS SUPPLIES - PD	\$	226.69	075	MAINTENANCE
091550	4/27/2010	6	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - DO	\$	188.11	075	MAINTENANCE
091551	4/27/2010	6	US AIR CONDITIONING	HVAC SUPPLIES - PD	\$	106.59	075	MAINTENANCE
091552	4/27/2010	6	W W GRAINGER INC	HVAC SUPPLIES - CP	\$	75.42	075	MAINTENANCE
091553	4/27/2010	6	US AIR CONDITIONING	HVAC SUPPLIES - PD	\$	61.76	075	MAINTENANCE
091554	4/27/2010	6	GEARY PACIFIC SUPPLY	HVAC SUPPLIES - PA	\$	52.25	075	MAINTENANCE
091555	4/27/2010	6	US AIR CONDITIONING	HVAC SUPPLIES - TECHNOLOGY	\$	46.29	075	MAINTENANCE
091556	4/27/2010	6	US AIR CONDITIONING	HVAC SUPPLIES - ERC	\$	19.65	075	MAINTENANCE
091561	4/28/2010	6	ALL CITIES PEST CONTROL	BEES REMOVAL - SC	\$	300.00	075	MAINTENANCE
091570	4/29/2010	6	PACIFICA GLASS CO., INC.	VANDALISM - CO	\$	193.00	075	MAINTENANCE
091572	4/29/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	99.00	075	MAINTENANCE
091573	4/29/2010	6	J A SEXAUER INC	PLUMBING SUPPLIES - RS	\$	151.44	075	MAINTENANCE
091574	4/29/2010	6	SUPERIOR READY MIX CONCRETE	GROUPS SUPPLIES - PD	\$	1,512.23	075	MAINTENANCE
091575	4/29/2010	6	REFRIGERATION SUPPLIES	HVAC SUPPLIES - HC	\$	222.94	075	MAINTENANCE
091587	4/30/2010	6	TURF MAKER	GROUPS SUPPLIES - STOCK	\$	966.68	075	MAINTENANCE
					TOTAL	\$ 44,290.21		MAINTENANCE
091455	4/13/2010	6	ROADONE	BUS REPAIRS & MAINTENANCE	\$	100.00	076	TRANSPORTATION
091456	4/13/2010	6	DREW FORD	TRUCK REPAIRS & MAINTENANCE	\$	702.24	076	TRANSPORTATION
091457	4/13/2010	6	BOB BAKER CHEVROLET	BUS REPAIRS & MAINTENANCE	\$	764.45	076	TRANSPORTATION

091458	4/13/2010	6	EAST COUNTY TRANSMISSIONS	BUS REPAIRS & MAINTENANCE	\$	627.73	076	TRANSPORTATION
091459	4/13/2010	6	BEARCOM WIRELESS	BUS REPAIRS & MAINTENANCE	\$	235.00	076	TRANSPORTATION
091460	4/13/2010	6	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	509.85	076	TRANSPORTATION
091461	4/13/2010	6	ASBURY ENVIRONMENTAL SERVICES	HAZARDOUS WASTE DISPOSAL SVCS	\$	40.00	076	TRANSPORTATION
091462	4/13/2010	6	CAJON VALLEY UNION SCHOOL	OUTSOURCE BUS DRIVER SERVICES	\$	105.06	076	TRANSPORTATION
091463	4/13/2010	6	GROSSMONT UNION HIGH	SUBSTITUTE BUS DRIVER SERVICES	\$	458.01	076	TRANSPORTATION
091464	4/13/2010	6	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$	1,314.49	076	TRANSPORTATION
091465	4/13/2010	6	NORTH COUNTY REBUILDERS	BUS REPAIRS & MAINTENANCE	\$	235.04	076	TRANSPORTATION
091466	4/13/2010	6	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$	174.92	076	TRANSPORTATION
091562	4/28/2010	6	GROSSMONT UNION HIGH	OUTSIDE SVCS - BUS DRIVER	\$	883.95	076	TRANSPORTATION
091563	4/28/2010	6	EXPRESS PERFORMANCE CENTER	TRUCK REPAIRS & MAINTENANCE	\$	413.25	076	TRANSPORTATION
091564	4/28/2010	6	DION INTERNATIONAL TRUCKS LLC	BUS REPAIRS & MAINTENANCE	\$	307.22	076	TRANSPORTATION
091565	4/28/2010	6	EAST COUNTY TRANSMISSIONS	BUS REPAIRS & MAINTENANCE	\$	2,290.94	076	TRANSPORTATION
091566	4/28/2010	6	CUMMINS CAL PACIFIC LLC	BUS REPAIRS & MAINTENANCE	\$	385.00	076	TRANSPORTATION
091567	4/28/2010	6	BOB BAKER CHEVROLET	BUS REPAIRS & MAINTENANCE	\$	287.20	076	TRANSPORTATION
091568	4/28/2010	6	MIRAMAR TRUCK CENTER	TRUCK REPAIRS & MAINTENANCE	\$	3,380.70	076	TRANSPORTATION
					TOTAL	\$	13,215.05	TRANSPORTATION
091442	4/6/2010	12	6 DAVE BANG ASSOCIATES INC	PLAYGROUND EQUIP-PA PRESCHOOL	\$	6,967.09	077	FACILITIES MODERNIZATION
091443	4/7/2010	21	VAVRINEK, TRINE, DAY & CO LLP	PROP 39 AUDIT SERVICES	\$	6,800.00	077	FACILITIES MODERNIZATION
091588	4/30/2010	21	8 GEM INDUSTRIAL, INC	UTILITY TRENCHES - PD LIVE-ON	\$	8,450.00	077	FACILITIES MODERNIZATION
					TOTAL	\$	22,217.09	FACILITIES MODERNIZATION
091488	4/16/2010	3	ELGIN SCHOOL SUPPLY	STORES SUPPLIES	\$	68.90	078	WAREHOUSE
091489	4/16/2010	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	635.97	078	WAREHOUSE
091490	4/16/2010	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	62.38	078	WAREHOUSE
091491	4/16/2010	3	PIONEER STATIONERS INC	STORES SUPPLIES	\$	156.60	078	WAREHOUSE
091492	4/16/2010	3	MAINTEX INC	STORES SUPPLIES	\$	49.07	078	WAREHOUSE
091517	4/21/2010	3	UNISOURCE CORPORATION	STORES SUPPLIES	\$	9,500.40	078	WAREHOUSE
091580	4/30/2010	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	1,484.68	078	WAREHOUSE
091581	4/30/2010	3	PIONEER STATIONERS INC	STORES SUPPLIES	\$	678.60	078	WAREHOUSE
091582	4/30/2010	3	UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$	63.95	078	WAREHOUSE
091583	4/30/2010	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	92.39	078	WAREHOUSE
091584	4/30/2010	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	4,267.35	078	WAREHOUSE
091585	4/30/2010	3	SPORTIME	STORES SUPPLIES	\$	118.54	078	WAREHOUSE
091590	4/30/2010	3	A-DISCOUNT VACUUM	STORES SUPPLIES	\$	390.41	078	WAREHOUSE
					TOTAL	\$	17,569.24	WAREHOUSE

\$268,301.26

Consent Item F.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
May 18, 2010

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22067 through #22091 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$6,987.93 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.4.
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SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
04/26/10	22067	CHRISTINE BAILEY	REIMBURSEMENT- SUPPLIES	\$95.05
04/26/10	22068	CHRISTINA BECKER	REIMBURSEMENT- CEQA FILING FEES & PRINTING	\$203.95
04/26/10	22069	TONYA HENDRIX	REIMBURSEMENT- SUPPLIES	\$79.50
04/26/10	22070	VOIDED REPLACED WITH CK# 22073		\$0.00
04/26/10	22071	LYNNE SHEVINSKY	REIMBURSEMENT- SUPPLIES	\$55.04
04/29/10	22072	BOARD OF EQUALIZATION	HAZARDOUS WASTE GENERATOR FEES	\$4,655.10
05/03/10	22073	BARBARA RYAN	TRAVEL CASH ADVANCE	\$350.00
05/06/10	22074	MERRY BOARD	REIMBURSEMENT- SUPPLIES	\$73.44
05/06/10	22075	MARTHA CORNETT	REIMBURSEMENT- SUPPLIES	\$104.37
05/06/10	22076	KAREN CORREIA	REIMBURSEMENT- MILEAGE	\$151.92
05/06/10	22077	CALLEEN GAEIR	REIMBURSEMENT- MILEAGE	\$149.50
05/06/10	22078	ROSEMARY E HUTZLY	REIMBURSEMENT- MILEAGE	\$71.40
05/06/10	22079	MINDY JOHNSON	REIMBURSEMENT- SUPPLIES	\$43.49
05/06/10	22080	TERRY JOHNSON	REIMBURSEMENT- SUPPLIES	\$104.41
05/06/10	22081	KAREN LIPPERT	REIMBURSEMENT- MILEAGE	\$48.30
05/06/10	22082	KATHRYN PEDERSON	REIMBURSEMENT- SUPPLIES	\$44.20
05/06/10	22083	DANIELLE PETERSON	REIMBURSEMENT- MILEAGE	\$39.60
05/06/10	22084	JEANE PETREE	REIMBURSEMENT- MILEAGE	\$310.60
05/06/10	22085	TERRY PIAZZA	REFUND- LOST LIBRARY BOOK	\$15.00
05/06/10	22086	MEREDITH RIFFEL	REIMBURSEMENT- SUPPLIES & TRAVEL	\$57.03
05/06/10	22087	CAREN ROSS	REFUND- CANCELLED FIELD TRIPS (HOMESCHOOLING)	\$95.00
05/06/10	22088	ANTHONY SCARELLA	REFUND- LOST LIBRARY BOOK	\$13.33
05/06/10	22089	KIM SELLERS	REIMBURSEMENT- SUPPLIES	\$91.45
05/06/10	22090	SUSAN WALTER	REIMBURSEMENT- SUPPLIES	\$130.25
05/06/10	22091	MICHAEL YAWN	REFUND- LOST LIBRARY BOOK	\$6.00
Total Checks Written				\$6,987.93
Total to be Reimbursed				\$6,987.93

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
P.E. Equipment and Jump Ropes for Heart Event	\$772.71	Cajon Park PTSA	Cajon Park School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$105.00	General Mills Box Tops for Education	Prospect Avenue School
	\$78.59	Daphne's Greek Café Fundraiser	
TOTAL DONATIONS RECEIVED	\$956.30		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$956.30.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.5.
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Consent Item F.3.1.
Prepared Karl Christensen
May 18, 2010

Approval of Fire Service Design and Fire Flow
Tests for 10-Classroom Addition Plans for
Pepper Drive, Chet F. Harritt, and Hill Creek
Schools

BACKGROUND:

Trittippo's architects are completing the two-story, 10-classroom addition plans for Pepper Drive, Chet F. Harritt, and Hill Creek schools. To get State New Construction Funding for the two-story, 10-classroom projects, the plans must be completed and approved by DSA and local authorities with jurisdiction. The specific site designs require additional utility and offsite coordination specific to each school location.

Pepper Drive School requires a new fire access drive at the end of Marlinda Way. Also required is a fire water service loop for the building addition to support additional water pressure for the fire sprinkler system in the new classroom addition.

Hill Creek and Chet F. Harritt schools require an additional fire backflow service to increase fire flow pressure for the building fire sprinkler systems. These were done as part of the completed modernization plans and through Padre Dam MWD. Additionally, all three projects will require seismic geologic hazard review from the State and a State fee in addition to their DSA plan check fees. Fire design expenses include:

- Fees and costs to Helix Water District for fire flow tests and fire service design at Pepper Drive School; and
- Fees and costs to Padre Dam MWD for additional fire backflow service to increase fire flow pressure for the building fire sprinkler systems.
- Civil engineering costs for additional services for public water services plans, including Trittippo's 5% fee per contract.

Once the plans are approved, administration will submit them to the Office of Public School Construction (OPSC) for funding. The funding applications are funded currently in date order. It is requested that the Board of Education authorize administration to continue moving forward with the planning and approval process on these projects so that Santee School District would be in position to receive State funding for the projects once the State sells bonds and has funds, and before the Prop 1D funding authority runs out.

RECOMMENDATION:

It is recommended that the Board of Education approve and ratify fees and costs for the 10-classroom addition plans for Pepper Drive, Chet F. Harritt, and Hill Creek schools relating to fire service design and fire flow tests. It is also recommended that the Board authorize administration to continue moving forward with the planning and approval process so that Santee School District could be in position to receive State funding for these projects once the State has funds.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of fees paid are:

- Helix Water District fire flow testing is \$307, and plan check fees are approximately \$2,000 at Pepper Drive School.
- Padre Dam MWD possible additional fire flow testing and plan check fees are approximately \$2,000 at Hill Creek School if a fire loop is needed to meet the water pressure and quality needed for the classroom addition.
- Civil engineering costs for additional services at Pepper Drive School for public water services plans are \$14,700, including Trittipio's 5% fee per contract.
- Civil engineering costs for additional services at Chet F. Harritt School for public water services plans are \$5,775, including Trittipio's 5% fee per contract.

Total Capital Improvement Program (CIP) fiscal impact is \$24,782 to be funded from State Facility Funding Match and Santee School District's CIP Program Funding.

STUDENT ACHIEVEMENT IMPACT:

The Modernization/CIP plans will positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item F.3.1.
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Consent Item F.3.2.
Prepared by Karl Christensen
May 18, 2010

Approval of County Plan Check Fees and
Seismic Geologic Hazard Reviews at Pepper
Drive, Chet F. Harritt, and Hill Creek Schools

BACKGROUND:

Trittipio's architects are completing the two-story, 10-classroom addition plans for Pepper Drive, Chet F. Harritt, and Hill Creek schools. To get State New Construction Funding for the two-story, 10-classroom projects, the plans must be completed and approved by DSA and local authorities with jurisdiction. The specific site designs require additional seismic geologic hazard reviews, and utility and offsite coordination specific to each school location.

Pepper Drive School requires a new concrete sidewalk adjacent to the required fire access drive at the end of Marlinda Way described in Agenda Item D.3.1. All three projects at Pepper Drive, Chet F. Harritt, and Hill Creek schools require seismic geologic hazard review from the State and a State fee in addition to their DSA plan check fees. Additional expenses include:

- Geotechnical Survey State Review is \$3,600 per site, totaling \$10,800 for Pepper Drive, Hill Creek and Chet F. Harritt schools.
- The County of San Diego offsite plan review, driveway, sidewalk and grading and storm water permits are approximately \$6,000 for a plan check deposit. Final plan check costs to be determined

Once the plans are approved, administration will submit them to the Office of Public School Construction (OPSC) for funding. The funding applications are funded currently in date order. It is requested that the Board of Education authorize administration to continue moving forward with the planning and approval process on these projects so that Santee School District would be in position to receive State funding for the projects once the State sells bonds and has funds, and before the Prop 1D funding authority runs out.

RECOMMENDATION:

It is recommended that the Board of Education approve and ratify fees and costs for the three 10-classroom addition projects at Pepper Drive, Chet F. Harritt, and Hill Creek schools for seismic geologic hazard review from the State and offsite plan and permit review. It is also recommended that the Board authorize administration to continue moving forward with the planning and approval process so that Santee School District could be in position to receive State funding for these projects once the State has funds.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of fees paid is:

- Geotechnical Survey State Review is \$3,600 per site, totaling \$10,800 for Pepper Drive, Hill Creek and Chet F. Harritt schools.
- The County of San Diego offsite plan review, driveway, sidewalk and grading and storm water permits are approximately \$6,000 for a plan check deposit. Final plan check costs to be determined.

Total Capital Improvement Program (CIP) fiscal impact is \$16,800 to be funded from State Facility Funding Match and Santee School District's CIP Program Funding.

STUDENT ACHIEVEMENT IMPACT:

The Modernization/CIP plans will positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item F.3.2.
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Consent Item F.4.1. Approval of Memorandum of Understanding with Rady Children's Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program

Prepared by Kristin Baranski
May 18, 2010

BACKGROUND:

The District participates in the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) program to support mental health services for Medi-Cal eligible students. Rady Children's Hospital and Health Center (RCHHC) is a community organization certified to provide EPSDT-funded mental health services. RCHHC professionals have provided these services to students since the program's inception. Staff from RCHHC serve Hill Creek, Pepper Drive, PRIDE Academy at Prospect Avenue, Rio Seco, and Sycamore Canyon Schools.

RECOMMENDATION:

Administration recommends the Board of Education approve this Memorandum of Understanding with Rady Children's Hospital and Health Center for the EPSDT program for the 2010-2011 school year.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

This recommendation supports the strategic plan area of strengthening student resiliency by providing social service support through individual student counseling.

FISCAL IMPACT:

There is no cost to the school district. RCHHC receives reimbursement for services provided directly from the State Department of Health for Medi-Cal eligible children.

STUDENT ACHIEVEMENT IMPACT:

Students who need and receive mental health support services are more likely to succeed academically in school.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.4.1.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into and executed as of **July 1, 2010**, by and between **Rady Children’s Hospital – San Diego, Children’s Outpatient Psychiatry** (“Provider”); and **Santee School District** (“District”), with respect to the following matters:

- A. The parties to this MOU desire to provide mental health services, including individual, collateral, family and group psychotherapy services, medication support, case management, and rehabilitative services under the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) Funded Mental Health Services to Medi-Cal eligible children/youth and under the Mental Health Services Act (MHSA) to eligible Seriously Emotionally Disturbed (SED) children/youth as per MHSA target population criteria.
- B. The parties desire to enter into this MOU to set forth their respective responsibilities with respect to the delivery of EPSDT and MHSA services.

This agreement shall be effective from **July 1, 2010** through **June 30, 2011**.

NOW, THEREFORE, the parties agree as follows:

1. Program Description. The EPSDT and MHSA Services shall be provided in accordance with the following:
 - a) PROVIDER shall deliver services to children/youth who meet the eligibility criteria pursuant to Federal and State law governing EPSDT and MHSA Mental Health Funded Services and the Provider’s Contract with County for the provision of EPSDT and MHSA Funded services.
 - b) EPSDT and MHSA Funded Services may include individual, collateral, family and group psychotherapy services, medication support, case management, and rehabilitative services, as authorized by Federal and State law and specified by the Contract County holds with the Provider.
2. Termination. This MOU may be terminated at any time upon the mutual agreement of the parties or upon thirty (30) days prior written notice from any party. Those authorized to receive notice for the parties are the signatories of this MOU.
3. District Responsibilities. The District’s responsibilities shall include the following:
 - a) Designation of consistent location within each school or other mutually agreed upon locations to be used for EPSDT and MHSA Services.
 - b) Dates and times to be agreed upon by the parties including year-round service location when school is not in session.
 - c) Promotion of EPSDT and MHSA Funded services in the District schools and community.
 - d) Assist in identification and referral of eligible students to Provider for EPSDT and MHSA funded services.
 - e) Designation of staff to act as a liaison with County Liaison and Provider to assist in the implementation of EPSDT and MHSA Funded services.
 - f) Notification to County Liaison upon any change in district designated contact.
 - g) Facilitation and participation in cross-system training.
 - h) Facilitation of family member’s access to family treatment on campus when indicated.
 - i) Notify the County when issues arise between the District and the Provider that cannot be resolved.
4. Provider Responsibilities. Provider’s responsibilities shall include the following:

- a) Provider shall provide EPSDT and MHSA funded services to eligible children/youth referred by the District by employing qualified staff, per state and federal regulations governing such, and as set forth in Provider's Contract with County.
 - b) Submission of quarterly reports to the District specifying the number of students referred for services, the number of students served, and such additional information as agreed upon by the parties.
 - c) Designation of staff to keep in close communication with and meet with school site referral teams (SST) to facilitate appropriate referrals to provider and open communication between provider and school site staff.
 - d) Provider shall comply with the school district's background check process requirement for each staff providing services on any school campus.
 - e) Designation of staff to act as a liaison with District and County to assist in the implementation of EPSDT and MHSA Funded services.
 - f) Provider shall notify the County when issues arise between the Provider and the District.
5. Confidentiality. The parties agree that all information and records obtained in the course of providing services pursuant to this agreement shall be subject to confidentiality and disclosure provisions of applicable Federal and State statutes and regulations including but not limited to California Welfare and Institutions Code Section 5328.
6. Indemnification. Provider agrees to defend, indemnify, and save free and harmless the District, its officers, agents, and employees against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from, or alleged to have arisen from provider's performance or lack thereof under this agreement.

District agrees to defend, indemnify, and save free and harmless the Provider, its officers, agents and employees, against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from or alleged to have arisen from District's performance or lack thereof, under this agreement.

The parties entering into this MOU furthermore agree that the District shall not assume any financial liability for any of the services rendered by Provider under terms of this agreement regardless of whether or not those services are reimbursed by County.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first set forth above.

PROVIDER: **Rady Children's Hospital – San Diego**

Name: **Margareta Norton**

Date

9/18/20

Signature:



Title: **Senior Vice President/ Chief Operating Officer**

DISTRICT: **Santee School District**

Name:

Date

Signature:

Title:

Consent Item F.4.2.

Acceptance of Grants for Carlton Hills School to Create an Outdoor Science Classroom

Prepared by Kristin Baranski
May 18, 2010

BACKGROUND:

Carlton Hills School has a grass area that they would like to transform into an outdoor science classroom. This would eliminate the water and maintenance needed for grass and become an educational area for Carlton Hills' students. This project is planned to be completed in three or four phases. Topics for instruction would include efficient water use, water cycle and conservation, ecosystems, identification of plant and animal characteristics, and the overall concepts of how all living things are dependent on and connected to each other. This will fulfill the California state life science standard in grades 1-4, relating to plants and their structures, as well as the organisms that depend upon them for growth. It also meets the life science standards demonstrating the life cycle of various species of butterflies. This outdoor classroom will pay forward for many years to the future students of Carlton Hills School.

Carlton Hills has applied for and received two grants to fund this project. They have been awarded \$5000 from Lowes and \$1000 from the California Special District Association, San Diego Chapter.

RECOMMENDATION:

Administration recommends acceptance of two grants for Carlton Hills School to create an outdoor science classroom.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

Carlton Hills School will receive \$5000 from Lowes and \$1000 from the California Special Districts Association to fund this project. In addition, the project will provide a site and district savings from the reduced water usage and maintenance needs.

STUDENT ACHIEVEMENT:

Providing students an opportunity to work in an outdoor classroom allows students to apply their problem solving skills and background knowledge to other core learning, which supports student achievement. The outdoor classroom learning outcomes aligns to California science standards in grades 1 – 4.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.4.2.

Consent Item F.5.2. Adoption of Resolution No. 0910-46 to Finalize Reassignment of
Certain Certificated Management Services

Prepared by Minnie Malin

May 18, 2010

BACKGROUND:

Based upon current and future financial constraints brought about by the State budget crisis, it is evident that sufficient revenue may not be available to maintain current levels of programs. Administration believes that a reduction or elimination of particular kinds of services is needed for the 2010-2011 school year as a contingency to uncertain budgetary conditions.

Education Code 44951 establishes the procedures for layoff or release from a position requiring an administrative or supervisory credential. Employees who are to be laid off or reassigned are entitled to receive from the District a preliminary notice by March 15th. The District's recommendation to the Board of Education to reduce a certificated management position was approved on March 2, 2010 and preliminary notice was provided to the employee prior to March 15th.

Administration seeks Board approval of the attached Resolution No. 0910-46 including, Exhibit A, to finalize reassignment of certain certificated management services.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 0910-46, including Exhibit A, regarding reassignment of certain certificated management services, and direction to notify affected employee of reassignment.

This recommendation supports the following district goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Reassignment of the certificated management employee will result in an annual savings of \$144,318 by eliminating a certificated management position.

STUDENT ACHIEVEMENT IMPACT:

There will not be a negative impact as a result of this administrative action.

Motion: _____ Second: _____ Vote: _____ Agenda Item F.5.2.

SANTEE SCHOOL DISTRICT

Resolution No. 0910-46

EXHIBIT A

Particular Kind of Service or Program	Number of Full Time Equivalent Positions Incl. Prep and Travel Periods Where Applicable	Motion	Second	Vote
<i>Management Support</i>	FTE			
Reassignment of Director I, Curriculum, Instruction & Assessment to Principal	1.0			
TOTAL	1.0			

SANTEE SCHOOL DISTRICT
Resolution No. 0910-46

REDUCTION AND REASSIGNMENT OF
CERTAIN CERTIFICATED MANAGEMENT SERVICES
(Education Code Sections 44951)

WHEREAS, Section 44951 of the Education Code require action by the Governing Board in order to reduce or eliminate services and permit the layoff or reassignment certificated administrative employees and;

WHEREAS, the Superintendent of Santee School District has recommended to the Governing Board that particular kinds of services be reduced or reassigned no later than the beginning of the 2010-2011 school year; and

WHEREAS, the Governing Board has determined that a reduction or reassignment of particular kinds of services is needed no later than the beginning of the 2010-2011 school year; and

WHEREAS, the Governing Board has considered all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements and other permanent vacancies in reducing these services and, but for the attrition already assured, would have found it necessary to reduce additional particular kinds of services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of Santee School District:

1. That all of the foregoing recitals are true and correct.
2. That because of the financial constraints resulting from revenue being insufficient to maintain the current levels of programs, and necessary program changes resulting therefrom, the Governing Board hereby determines to reduce and reassign those positions set forth in Exhibit A, attached hereto and incorporated by reference herein, listing by level, subject field or classification, and full-time equivalent, those positions which shall be reduced and reassigned no later than the beginning of the 2010-2011 school year.
3. That because of the elimination and reassignment of particular kinds of services listed in Exhibit A it is necessary to reassign at the end of the 2009-2010 school year certificated management employees equal in number to the positions affected in the reduction or elimination of the above-described service.
4. That the Superintendent or his designated representative will send appropriate final notice to the employee affected by virtue of the reduction and reassignment of particular kinds of service.

ADOPTED by the Governing Board of Santee School District this 18th day of May, 2010, with the approval/or deletion of items in Exhibit A as noted.

AYES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Allen Carlisle, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

May 18, 2010
Date

Consent Item F.5.3. Ratification of Employer-Employee Collective Bargaining Agreement with California School Employees Association

Prepared by Minnie Malin
May 18, 2010

BACKGROUND:

The California School Employees Association (CSEA) and the Santee School District have reached tentative agreements on article revisions for the 2008-09 negotiation session (see attached agreements).

CSEA membership ratified the tentative agreements on March 17, 2010 and they are presented tonight for Board ratification.

RECOMMENDATION:

Administration recommends ratification of the tentative agreements between the California School Employees Association and the Santee School District.

FISCAL IMPACT:

This is a personnel item and will not impact the general fund.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item and will not impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.5.3.

ARTICLE XIV
TRANSFERS

Revised for 12-1-09

Definition of Terms

1. *Transfer: "Transfer" is defined as the shift or relocation of an employee from a school or department to a position of substantially the same level of responsibility, status, and pay in another school or department within the District. A transfer is a lateral as opposed to a vertical change. Unit members who apply for lateral transfers for positions in the same classification/position will not be required to take qualifying examinations or physical examinations. Changes in school assignment for employees who are assigned that result in the employee being split between two or more school sites or facilities shall not be considered a transfer providing they continue to perform duties specified by the job description for the position.*
2. *Employee-Initiated Transfer: An "employee-initiated transfer" is a transfer which is initiated through a request submitted by a unit member.*
3. *District-Initiated Transfer: A "district-initiated transfer" is defined as a change of school or department initiated by ~~the site administrator~~ District administration.*
4. *Vacancy: "Vacancy" is defined as a position at a school or department which the District has determined is to be filled by a regular probationary or permanent employee rather than a substitute or temporary employee. A vacancy may occur due to additional enrollment, dismissal, retirement, or resignation. At the time that a position is posted, it is considered a "vacancy" and must be filled with a qualified permanent or probationary employee requesting an employee-initiated transfer. In the event that no qualified permanent or probationary employee applies for transfer to the vacant position, the position shall be "open to public posting".*
5. *Seniority: "Seniority" is the length of time that an employee has been continuously employed by the District. Seniority is established on the basis of the date on which an employee first rendered paid service to the District as a regular probationary employee. Highest seniority shall apply in employee-initiated transfers and lowest seniority shall apply in management-initiated transfers.*

A. District-initiated Transfer

Transfer of an employee from one (1) position to another position not involving a change of classification may be made by the Superintendent of the District or designee, at any time when such transfer is in the best interest of the District for reasons such as, but not limited to the following:

- a. To comply with the District's Affirmative Action Plan.
- b. Unsatisfactory working relationships as evidenced by District evaluations or other documentation, including documentation resulting from formal disciplinary action.
- c. Unsatisfactory service as evidenced by District evaluations or other documentation, including documentation resulting from formal disciplinary action.

1. A bargaining unit member affected by a District-initiated transfer shall be given notice as soon as administratively practical. ~~District-initiated transfers are initiated by principals, directors, assistant superintendents and the superintendent or designee.~~
- ~~2. An opportunity will be provided for a conference between management and the unit member in order to discuss the reason for transfer.~~
2. Before a request for management-initiated transfer is acted upon, the employee must be advised through personal interview of the reason why a management-initiated transfer is being recommended. Upon request by the employee, these reasons will be provided in writing.
3. The administrator initiating a transfer shall complete a District transfer request form, stating the reasons for the transfer.
4. The affected employee shall acknowledge being advised of the reasons for transfer by signing the transfer form.
5. The affected employee may request the opportunity to attach a signed, written, and dated statement to the transfer form.
6. The affected employee will be advised within five (5) days of the final decision by the Superintendent or designee of employer action regarding the transfer. Upon request by the employee, this decision will be provided in writing.

B. Employee-Initiated Transfers

A bargaining unit member may request a transfer by completing the designated form, ~~scheduling a conference with the immediate management supervisor~~ and forwarding the form to the **Human Resource Department**. Requests for transfer may be for a specific or nonspecific location.

1. Requests for transfer shall be valid for a year.

In consideration of requests for voluntary transfers, the following are among factors which *shall* be applied:

- a. Affirmative action goals of the District.
- b. Experience in the position.
- c. Qualifications required for the position.
- d. Prior performance evaluations of the applicant.
- e. Approval of the building principal or immediate management supervisor of the school or department to which the applicant desired to be transferred.
- f. In the event that all other factors are deemed equal by the administrator, the acceptable candidate with the greatest seniority shall be granted the position.

2. Single Applicant for Transfer.

In the event that only one permanent or probationary employee applies for a position, the applicant ~~may be granted~~ considered for the transfer to that position if he/she:

- (a) Meets the requirements of the specific job description and meets the written criteria established by Administration. If applicable, written criteria shall be made available upon request through site administration prior to the interview.
- (b) Acknowledges a willingness to comply with specific program requirements discussed in a pre-transfer conference.
- ~~(3) Meets the criteria established by the building principal or immediate management supervisor of the school or department which takes~~

~~into consideration the needs and what is in the best interest of the school's program and department.~~

(c) The District may deny a transfer to an employee if the employee has had unsatisfactory performance as evidenced by the most recent evaluation or other documentation.

~~(1) The employee has had a problem in the past, extreme in nature, that would prevent the employee from being effective in the position.~~

~~(3) The needs and efficient operation of the school site or department will be negatively impacted.~~

2. 3.

Multiple Applicants for Transfer.

a. In the event that more than one employee applies for a position posted for transfer, the following criteria shall be applied to determine who is granted the position:

(1) Meets the requirements of the specific job description and the written criteria established by administration. If applicable, written criteria shall be made available upon request through site administration prior to the interview.

(2) Level and degree of training and experience.

(3) Willingness to comply with specific program requirements.

b. The District may deny a transfer to an employee if the employee has had unsatisfactory performance as evidenced by the most recent evaluation or other documentation.

c. Seniority shall be the deciding factor where two or more unit members are equally qualified for the same vacancy. In the event that two or more equally qualified unit members also have equal seniority, the determination of who is granted the position shall be by lot. made by the building principal, immediate management and supervisor of the school or department.

4. If a unit member's employee-initiated transfer request has been denied, he/she is encouraged to request a conference with the Superintendent or his/her designee to discuss the reasons for denying the transfer. Upon

request, a written statement of the reasons for denying an employee-initiated transfer request will be provided to the affected unit member.

5. No request for transfer shall be denied arbitrarily, capriciously, or without basis or fact.

C. Consideration of Voluntary Transfer Requests Prior to Public Posting.

Unless otherwise prohibited by law, when an existing position becomes vacant, the District shall offer unit members serving in the same position the opportunity to apply for, and be given consideration for, the position prior to public posting. Such transfer requests shall be considered in accordance with section B.

The exclusive posting requirements provided for in this section shall apply only to the original vacancy. In all other cases, vacancies shall be posted simultaneously within and without the District.

D. Posting of Notice.

Notice of job vacancies shall be posted on bulletin boards in prominent locations by the District for not less than five (5) working days.

E. Medical Transfers.

~~The District shall make reasonable efforts to provide work to a unit member who has become medically unable to satisfactorily perform their regular duties. The alternate work may constitute promotion, demotion, or lateral transfer to a related class. A demotion shall require consultation with CSEA and the concurrence of the unit member.~~

Whenever a unit member becomes medically unable to satisfactorily perform the essential functions of their job, the District shall make an effort to reasonably accommodate the unit member so they can perform the essential functions of their job in a satisfactory manner. When practical the District will attempt to provide alternative work in a related class to the unit member if they are unable to perform the essential functions of their present job in a satisfactory manner even with reasonable accommodation. The unit member must be able to perform the essential job functions of the alternative work with or without reasonable accommodation. The alternate work may constitute promotion, demotion, or lateral transfer to a related class. A demotion shall require consultation with CSEA and the concurrence of the unit member.

~~The alternative work may be at, above, or below the unit member's current level of compensation. Classification unless for job related injury or illness. A demotion shall require consultation with CSEA and the concurrence of the unit member.~~

~~F. Lateral Transfers.~~

F. Interview Process

When one or more bargaining unit members apply for a transfer, the unit member(s) shall be interviewed by a panel that includes one CSEA bargaining unit member appointed by the President of CSEA, or the Vice President in the President's absence. Notification of interview date and time shall be provided a minimum of 5 (three) working days in advance by Human Resources. The president of CSEA shall be forwarded the name of the individual recommended by the panel for appointment by Administration on a District form within 5 (five) working days.

G. Notification of Selection

All applicants shall be notified by the Human Resources Department of the disposition of the application by writing or by phone. Unsuccessful candidates for transfer may request ~~an interview~~ a conference with the Assistant Superintendent of Human Resources Department or designee to discuss the results of the interview and efforts that can be made by the employee to improve interview performance.

[Sample]

District Form

To: CSEA President

Re: Recommendation of Panel for Transfer Appointment

Position:

Date(s) of Interview:

Name of Panel Recommendation:

~~Panel Members Signature:~~

Sincerely,

~~John Toffemire~~

~~Assistant Superintendent,~~
Human Resources
Santee School District

Brod Hs 12/1/09

CSEA Representative Date

Winnie W. A. 12-1-09

District Representative Date

Jessica Edgeton 12/1/09

CSEA Representative Date

Kathryn S. Rasmussen 12/1/09

CSEA Representative Date

Kathy Jones 12/1/09

CSEA Representative Date

Kristin 12/1/09

CSEA Representative Date

XX

SANTEE SCHOOL DISTRICT

CLASSIFIED EMPLOYEE REQUEST FOR TRANSFER

A. Name of Employee: _____ Phone Number: _____

School/Work Location: _____ Job Title: _____

Please see Classified Non-Management Contract for rules and regulations governing transfer.

I request transfer from my current assignment to:

School/Work Location: _____ Effective as of: (Date) _____

Reason: _____

Date

Employee Signature

B. Principal/Supervisor Remarks: _____

Date

Principal/Supervisor Signature

Procedures:

1. Employee completes Section A.
2. Principal/Supervisor's signature completes Section B after conferring with employee.
3. Principal/Supervisor forwards request form to Assistant Superintendent, Human Resources. Employee will forward the request form to the Assistant Superintendent of Human Resources.

Form #181 (2/10)

CALIFORNIA SCHOOL EMPLOYEES ASSOC.

SANTEE SCHOOL DISTRICT

Teresa Edgerton 2/25/10

Teresa Edgerton Date
President 2/25/10

Minnie Malin 2-25-10

Minnie Malin Date
Assistant Superintendent
Human Resources

Lincoln 3/2/10

Kathryn D. Rasmussen 3/3/10

Kathy Jones 3/3/10

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**ARTICLE XVI
LEAVE PROVISIONS**

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A. General Provisions.

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1. The benefits which are expressly provided by this article are the sole benefits which are part of this Agreement, and it is agreed that other statutory or regulatory leave benefits are not incorporated, either directly or impliedly into this Agreement, nor are such other benefits subject to Article VII, "Grievance Procedure," page 15. In order to qualify for any leave requested, employees must follow District-prescribed procedures regarding permission and verification.
 2. Classified employees are not authorized to take time off at their own discretion without pay. Classified employees who have a need for time off which is not covered by any provision of this Agreement may apply to the Board of Education for special leave without pay by written notification to the immediate supervisor outlining the reason and dates for the leave.
 3. This Agreement does not provide for any procedure authorizing employees to cease working at their own discretion. If an emergency arises, advance notification of the immediate supervisor(s) will be necessary prior to leaving the site. The only exception is outlined in prerequisites to Article XVI, "Leave Provisions," B. "Specific Provisions," 8. "Personal Necessity Leave," page 49.

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B. Specific Provisions.

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1. Bereavement Leave.
 - a. Purpose.

The purpose of bereavement leave utilization shall be for the death of a member of the immediate family. Classified employees shall exercise their bereavement leave benefits as prescribed in this Agreement upon the death(s) of member(s) of their immediate family as defined in this Agreement. The immediate family is defined as mother, step mother, father, step father, brother-in-law, sister-in-law, grandmother, step grandmother, grandfather, step grandfather, a grandchild or step grandchild of the employee or of the spouse of the employee, and the spouse, son, step son, son-in-law, daughter, step daughter, daughter-in-law, brother, step brother, sister or step sister of the employee, or any relative living in the immediate household of the employee or any other person for whom the employee is legally responsible.

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- b. Prerequisites.
An employee applying for this leave of absence provision shall notify the District as soon as possible and state the expected duration of the absence.
 - c. Requirements.
An employee shall be granted up to five (5) days for bereavement purposes. Additional days of absence beyond those described herein may be provided under the terms of the personal necessity leave provisions of Article XVI, "Leave Provisions," B. "Specific Provisions," 8. "Personal Necessity Leave," page 49.
 - d. Compensation.
All days of absence used under the provisions of bereavement leave shall result in no loss of compensation to the employee.
 - e. Return to Service.
 - (1) Immediately upon return to active service, the employee shall complete the District-required special leave form and submit it to the immediate supervisor.
 - (2) The employee shall provide, upon District request, additional verification of the use of these leave provisions.
2. Child Care Leave.
With prior written notification to the District Human Resources Department, utilizing District-prescribed forms, up to a maximum of a one (1) year child care leave without pay may be granted to the employee.
3. Industrial Accident and Illness Leave.
- a. Purpose.
Industrial accident and illness leave shall be granted for illness or injury incurred within the course and scope of an employee's assigned duties if he/she has been employed by the District for six (6) months or more.
 - b. Prerequisites.
An employee who has sustained a job related injury shall report the injury on District-approved accident report forms within twenty-four (24) hours to the immediate supervisor. An employee shall report any illness on District-approved forms to the immediate supervisor within twenty-four (24) hours of knowledge that the illness is an alleged industrial illness. In order to qualify for industrial accident or illness

1 leave coverage, an employee claiming such leave shall be examined
2 and treated, if necessary, by a physician identified by the District or
3 the District's industrial accident insurance carrier.

4 c. Requirements.

- 5 (1) Allowable leave shall be for not more than sixty (60) working
6 days during which the schools of the District are required to
7 be in session or when the employee would otherwise have
8 been performing work for the District in any one (1) fiscal year
9 for the same illness or accident.
- 10 (2) Allowable leave shall not be accumulated from year to year.
- 11 (3) Industrial accident or illness leave shall commence on the first
12 (1st) day of absence.
- 13 (4) Industrial accident or illness leave shall be reduced by one (1)
14 day for each day of authorized absence regardless of a
15 temporary disability indemnity award.
- 16 (5) When an industrial accident or illness leave overlaps into the
17 next fiscal year, the employee shall be entitled to only the
18 amount of unused leave due for the same illness or injury.
- 19 (6) Any employee receiving benefits as a result of this leave shall,
20 during periods of injury or illness, remain within the State of
21 California unless the Board of Education authorizes travel
22 outside the state.
- 23 (7) During any industrial paid leave of absence, the employee
24 shall endorse to the District the temporary disability indemnity
25 checks received on account of his/her industrial accident or
26 illness. The District, in turn, shall issue the employee
27 appropriate salary warrants for payment of the employee's
28 salary and shall deduct normal retirement, other authorized
29 contributions, and the temporary disability indemnity, if any,
30 actually paid to and retained by the employee for periods
31 covered by such salary warrants. If the employee fails to
32 endorse to the District any wage loss disability, the
33 employee's warrant will be retained until such time as the
34 employee complies with this procedure.

- 1 (8) Upon conclusion of this industrial paid leave, an employee
2 may utilize any available sick benefits providing that any sick
3 leave utilization when combined with any temporary disability
4 indemnity shall not exceed one hundred percent (100%) of
5 the employee's normal compensation.
- 6 d. Return to Service.
7 An employee shall be permitted to return to service after an industrial
8 accident or illness only upon the presentation of a release from a
9 physician consistent with worker's compensation rules and regulations
10 certifying the employee's ability to return to his/her position
11 classification without restrictions or detriment to the employee's
12 physical and emotional well-being.
- 13 4. Judicial and Official Appearance Leave.
- 14 a. Purpose.
15 Judicial and official appearance leave shall be granted for purposes of
16 regularly called jury duty, appearance as a witness (in court) other
17 than as a litigant, or to respond to an official order. To the extent
18 possible, such request shall be submitted to the immediate supervisor
19 not less than ten (10) days prior to the beginning date of the leave.
- 20 b. Requirements.
21 An employee shall be granted a leave of absence not to exceed the
22 duration of the requirements of the official order for participation and
23 appearance. Not more than two percent (2%) of the classified service
24 shall be granted judicial official appearance leave at any one (1) time.
- 25 c. Compensation.
26 An employee granted a leave of absence under these provisions shall
27 be granted District compensation which, when added to jury or
28 witness fees, shall not exceed the employee's regular District
29 compensation. The employee will be required to pay the District the
30 amount of fees received for jury duty, excluding travel reimbursement.
- 31 d. Return to Service.
32 (1) Immediately upon return to active service, the employee shall
33 complete an absence form if requested, and submit it to the
34 immediate supervisor.
35 (2) The employee shall provide, upon District request, additional
36 verification of the use of these leave provisions.

1 **When** prior approval is not required, the employee shall make every
2 **effort** to comply with District procedures designed to secure a
3 substitute, if necessary, and shall notify the immediate supervisor of
4 the **expected** duration of the absence.

5 **e. Jury Duty Deferral**

6 An **immediate** supervisor may request that any employee working less
7 than 12 months per year defer jury duty to a summer non work period.
8 If the employee agrees to such deferral, he/she shall be compensated
9 70% of step A of her/her classification, prorated to hours of regular
10 employment for each day of jury service during the summer non work
11 period only.

12 If employee agrees to the deferral, he/she must:

- 13 (1) Submit a Jury Duty Deferral Form (Appendix page 72) to
14 the Human Resources Department requesting this pay
15 option. Include a copy of the original jury service notice
16 showing you were summoned initially to perform your
17 service during your regular work year, and a statement
18 indicating you have requested the jury commissioner to
19 postpone your jury service to a summer non work period.
20 Include the new dates.
- 21 (2) Upon completion of summer jury duty, submit a signed
22 validation from the jury commissioner showing each day
23 of jury service performed and a completed district time
24 sheet.

25 5. **Maternity Leave.**

26 a. **Purpose.**

27 The purpose of maternity leave utilization shall be for the bearing and
28 birth of children of employees covered by this Agreement.

29 b. **Prerequisites.**

30 The employee shall furnish her immediate supervisor with a
31 physician's statement as soon as the pregnancy is confirmed. The
32 physician's statement shall include the expected day of delivery. The
33 employee shall submit a request for maternity leave not less than
34 ninety (90) days prior to the requested commencement date of the
35 leave. The request shall be accompanied by the attending physician's
36 statement verifying the medical necessity of the leave and the
37 expected duration of the leave.

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- c. Requirements.
The Board of Education shall provide for leave of absence, at the election of the classified employee, who is required to be absent from duties because of pregnancy, miscarriage, childbirth, and recovery therefrom.
Each pregnant employee, if she desires, may submit in writing on the District-prescribed form, a request for an unpaid maternity leave up to a maximum of one (1) calendar year. This written request shall be accompanied by a verification from her medical doctor indicating the approximate date of the birth of the child. The dates requested for the commencement and termination of the leave will be reviewed by the District administration. If they are found not to conflict with the satisfactory operation of the District program, they will be granted. In special cases, consideration may be given after the birth of the child for the employee to return to duty earlier than originally requested or to extend the requested date of return. Medical evidence may be required if any change in the proposed return date is requested.
 - d. Compensation.
Maternity leave shall be without compensation.
 - e. Return to Service.
At least two (2) weeks prior to the ending of the maternity leave, the employee shall contact the District Human Resource Department to clarify the employee's position of continued employment, application for additional leave, and/or notification of resignation. Failure to follow this provision shall be deemed abandonment of employment and treated as a resignation. Immediately upon conclusion of the maternity leave described herein, the employee shall return to service and shall complete the required District absence form and submit it to her immediate supervisor.
6. Military Leave.
- a. Leave for Annual Training Duty.
A classified employee, upon submission of his/her military orders, shall be granted a leave of absence without loss of salary, not to exceed thirty (30) calendar days, to report for annual active duty training. Classified employees shall attempt to schedule the military leave at a time which will have the least adverse effect on District operations.

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b. Long-term Military Leave.

(1) Purpose.

An employee who enlists, is inducted, or is recalled to active duty shall be granted a leave of absence for the period of such enlistment or required service.

(2) Compensation.

Such employee, who has served in the District for a minimum of one (1) calendar year immediately prior to the day on which the absence begins, shall be entitled to receive salary or compensation for the first (1st) thirty (30) calendar days of such leave.

(3) Return to Service.

Upon completion of the service requirement, the employee shall be reinstated in a position equivalent to that which he/she held at the time of his/her enlistment or induction, provided that the employee returns within six (6) months of the date of his/her discharge, and the period of absence shall not be construed to be a break in service.

7. Paternity Leave.

One (1) day of paternity leave without loss of salary will be granted to employees when imminent birth, time of birth, or placement of an adopted child requires that the employee be absent from his assignment. A doctor's verification may be required.

8. Personal Necessity Leave.

a. Purpose.

Personal necessity leave may be utilized for circumstances that are serious in nature, which cannot be expected to be disregarded, which necessitate immediate attention and cannot be dealt with during off-duty hours.

b. Prerequisites.

Employees shall submit a request for personal necessity leave approval on a District-approved form to the immediate supervisor as soon as practical prior to the beginning date of the leave. The prior approval required for personal necessity leave shall not apply to the following reasons:

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- (1) Death or serious illness of a member of the employee's immediate family.
- (2) Accident involving person or property or the person or property of the employee's immediate family.

When prior approval is not required, the employee shall make every effort to comply with District procedures designed to secure a substitute, if necessary, and shall notify the immediate supervisor of the expected duration of the absence.

c. Requirements.

An employee may use not more than eight (8) working days per year of accumulated sick leave for purposes of approved personal necessity leave. A reason need not be given to use personal necessity leave. However, the reasons for such leave must meet criteria established in Section 8a, Purpose, above. In addition, these eight (8) days may not be used to:

- (1) earn other income
- (2) participate in concerted activities
- (3) extend a vacation or holiday

Examples of reasons for which approval may be granted are:

- (1) The death of a member of the employee's immediate family when the number of days of absence exceeds the limits provided in Article XVI, "Leave Provisions," B. "Specific Provisions," 1. "Bereavement Leave," page 43. "Members of the immediate family" as used in this provision are listed on Page 43 under "Bereavement Leave."
- (2) An accident involving the employee's person, not otherwise chargeable to an illness or injury leave, or to an industrial injury or to industrial illness leave. Such accident must (1) be serious in nature, (2) involve circumstances the employee cannot reasonably be expected to disregard, and (3) require the attention of the employee during his/her assigned hours of service.
- (3) An accident involving the employee's property or the person or property of a member of the employee's immediate family. "Member of the employee's immediate family" is defined in Article XVI, "Leave Provisions," B. "Specific Provisions," 1. "Bereavement Leave," a. "Purpose," page 43. Such accident

1 must (1) be serious in nature, (2) involve circumstances the
2 employee cannot reasonably be expected to disregard, and
3 (3) require the attention of the employee during his/her
4 assigned hours of service.

5 (4) An appearance of the employee in court as a litigant or as a
6 witness under an official order.

7 (5) An illness of the member of the employee's immediate family
8 as defined in Article XVI, "Leave Provisions," B. "Specific
9 Provisions," 1. "Bereavement Leave," a. "Purpose," page 43,
10 serious in nature, which under the circumstances the
11 employee cannot reasonably be expected to disregard, and
12 which requires the attention of the employee during his/her
13 assigned hours of service.

14 (6) The birth of a child making it necessary for an employee who
15 is the father of the child to be absent from his position during
16 his assigned hours of service.

17 (7) Imminent danger to the home of an employee, occasioned by
18 a factor such as flood or fire, serious in nature, which under
19 the circumstances the employee cannot reasonably be
20 expected to disregard, and which requires the attention of the
21 employee during his/her assigned hours of service.

22 (8) Personal emergency financial business that cannot be
23 transacted outside of assigned working hours and that is
24 more than personal convenience or a situation created by
25 choice of the employee.

26 (9) Disabling dental or optical condition (such as broken glasses)
27 which impairs his/her effectiveness because of the nature of
28 his/her job as an employee of the District.

29 (10) One (1) day with pay may be granted for times necessary for
30 attendance of the funeral of a close relative or in-law, not
31 included in Article XVI, "Leave Provisions," B. "Specific
32 Provisions," 1. "Bereavement Leave," a. "Purpose," page 43.

33 d. Compensation.

34 An employee shall receive full compensation for not more than eight
35 (8) working days per year of approved personal necessity leave. The
36 days allowed shall be deducted from and may not exceed the number
37 of full pay days of sick leave to which the employee is entitled.

1 Payment for such absence shall be made only upon certification by
2 the employee's supervisor that the absence was due to a situation
3 within the meaning of this provision. Pay will be docked if the
4 employee does not adhere to these contract directives.

- 5 e. Return to Service.
 - 6 (1) Immediately upon return to active service, the employee shall
 - 7 complete the District absence form and submit it to the
 - 8 immediate supervisor.
 - 9 (2) The employee shall provide, upon District request, additional
 - 10 verification of the use of these leave provisions.

11 9. Sick Leave.

- 12 a. Purpose.

13 The purpose of sick leave utilization shall be for physical and mental
14 disability absences which are medically necessary and caused by
15 illness, injury, quarantine, medical, or dental appointments that cannot
16 be made outside regular working hours.

- 17 b. Eligibility.

18 An employee covered by this Agreement, working five (5) days per
19 week for a full contract year, shall be annually entitled to twelve (12)
20 days of leave of absence for the purpose of sick leave utilization. An
21 employee covered by this Agreement, working less than full-time,
22 shall be entitled to sick leave in the same ratio that his/her
23 employment bears to full-time employment. Any employee shall have
24 the right to utilize sick leave for absences due to disabilities caused or
25 contributed to by pregnancy, miscarriage, or childbirth provided that
26 the employee must have been in a paid status on the working day
27 immediately preceding the disability. Pregnancy disability must be
28 verified in writing by a medical doctor. Such sick leave shall not be
29 used for child care, child rearing, or preparation for child bearing, but
30 shall be limited to those disabilities as set forth above.

31 Each employee who shall have served the District for a period of ten
32 (10) consecutive years shall be credited, on a one-time basis, with
33 twenty (20) days of additional sick leave, at the beginning of his/her
34 eleventh (11th) year of service in the District. Each year thereafter
35 he/she shall be credited with two (2) additional days of sick leave.
36 Credit for such additional benefits shall be made on July 1 each year.
37 Years of consecutive service for this purpose shall be determined in

1 the same manner as years of experience are determined for placing
2 employees on the salary schedule. Employees, upon initial
3 employment, shall be eligible to take not more than six (6) days, or the
4 proportionate amount of sick leave to which they are entitled, until the
5 first (1st) day of the calendar month following six (6) months of
6 service. The District on July 1 of each year shall credit each
7 employee as described herein, above, with one hundred (100) work
8 days of half-pay sick leave in addition to the entitlement described
9 herein, above. An employee covered by this Agreement working less
10 than full-time shall be entitled to half-pay sick leave in the same ratio
11 that their employment bears to full-time employment.

12 c. Prerequisites.

13 An employee exercising this leave of absence provision shall notify
14 the immediate supervisor of his/her need to be absent from service as
15 soon as known and adhere to District-established procedures for
16 absences. The notification described herein shall also include an
17 estimate of the expected duration of the absence. Sick leave is
18 intended for use only in instances of employee illness. Employees
19 needing personal necessity leave in an emergency must abide by the
20 provision of Article XVI, "Leave Provisions," B. "Specific Provisions,"
21 8. "Personal Necessity Leave," page 49.

22 d. Requirements.

23 An employee becoming aware of the need for absence due to surgery
24 ~~or other predictable or illness~~ or priorly scheduled cause, shall submit
25 a Certificate of Health Care Provider form to be filled out by his/her
26 attending physician as far in advance of the initial disability date as
27 possible. ~~The physician's statement shall include the beginning date~~
28 ~~of disability, the cause of disability, and the anticipated date of the~~
29 ~~return to active service.~~ Employees requesting half-pay sick leave
30 must present a written request Certificate of Health Care Provider for
31 such leave on District-prescribed form ~~and a statement~~ from his/her
32 medical doctor detailing the need for the leave to the District Human
33 Resources Department. The District reserves the right to request
34 additional physical examinations if this appears to be warranted.

35 e. Compensation.

36 Any unused sick leave credit may be used by the employee for sick
37 leave purposes without loss of compensation. Upon exhaustion of all

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accumulated sick leave credit, an employee who continues to be absent for purposes of this provision shall receive half-pay sick leave for a period not to exceed one hundred (100) days (or the prorated amount). Any part of a day taken off for sick leave must be deducted from the existing accumulated sick leave time based upon increments of the nearest one-half (1/2) hour. In order to qualify for half-pay sick leave, an employee shall first utilize any other paid leave, holidays, and vacation time. Only one (1) increment of half-pay sick leave shall be allowed for any single and continuous absence that extends into the next school year.

f. Return to Service.

- (1) Immediately upon return to active service, the employee shall complete the District-required absence form, and submit it to the immediate supervisor.
- (2) The employee shall provide, upon District request, additional verification of the use of these leave provisions. If this verification is unclear as to the nature of the employee's condition or restrictions the District has authorization to request additional information by means of a Certificate of Health Care Provider.
- (3) An employee who has experienced a disability absence requiring surgery, hospitalization, or extended medical treatment shall be required to submit, prior to return to active duty, a doctor's or practitioner's statement indicating an ability to return to his/her position classification without restrictions or detriment to the employee's physical and emotional well-being.
- (3) An employee shall not be allowed to return to service and shall be charged with one (1) additional day of sick leave absence if the employee fails to notify the District of intent to return to duty by 5:00 a.m. of the work day the employee intends to return to duty, and by such notification failure, a substitute is secured.

Article VI, Leave Provisions

Kathy Jones 3/10/2010
CSEA Representative Date

Miriam M 3-10-10
District Representative Date

Kris On 3/10/10
CSEA Representative Date

Veresa C Edgerton 3/10/10
CSEA Representative Date

Bob B 3/10/10
CSEA Representative Date

Kathryn S. Rasmussen 3/10/10
CSEA Representative Date

DISCUSSION AND/OR ACTION ITEMS Item G.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item G.1.1.
Prepared by Karl Christensen
May 18, 2010

Authorization to Issue Notice to Proceed for Hill
Creek Solar Project Upon Confirmation of Final
Guaranteed Maximum Price and Successful
Pricing of Clean Renewable Energy Bonds

BACKGROUND:

At the April 20, 2010 meeting, the Board of Education authorized initiation of the Hill Creek Solar Project. The District's contractor, electrical sub-contractor, and architect are reviewing the approved DSA plans and a final guaranteed maximum price is being developed.

The Preliminary Guaranteed Maximum Price ("PGMP") for this project was \$2,145,526 exclusive of \$100,000 in estimated soft costs for architectural, engineering, testing, and inspection services categorized as follows:

- \$1,970,422 for Base Bid;
- \$53,048 for provision of a 20 year warranty for inverters;
- \$57,956 for installation of new switchgear and provision of SDG&E service upgrade necessary for solar and future modernization; and
- \$64,101 for relocation of hardscape play surfaces and lines displaced by new shade structures.

The PGMP incorporates the following add-ons to construction hard costs:

- 2% for contractor contingency the remaining balance of which, if any, is shared as follows:
 - o 67% district
 - o 33% contractor
- \$80,480 for General Conditions
- 0.5% for Insurance
- 3.5% for Builder's Fee
- 1% for Bonds
- 5% for Owner's Contingency the remaining balance of which, if any, belongs to the District

Barnhart is also working on several options for software to manage and monitor solar production which is not included in the above PGMP.

The timeline of subsequent events is as follows:

- 1) Price CREBs – May 20*
- 2) Issue Notice to Proceed for construction – May 21*
- 3) Close CREBs transaction and receive funds – June 4*
- 4) Commence construction – July 5
- 5) Begin school (major portion of construction completed to minimize disruption) – September 2
- 6) Complete construction and initiate solar generation – September 13*

*Tentative dates

RECOMMENDATION:

It is recommended that the Board of Education authorize administration to issue a Notice to Proceed to the contractor for the Hill Creek Solar Project upon confirmation that the final guaranteed maximum price is less than or equal to the PGMP and Clean Renewable Energy Bonds (“CREBS”) are successfully priced.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact is \$2,295,000 debt issue with estimated average annual debt service payments of \$181,676 for 15 years plus \$5,000 estimated annual cost for solar panel maintenance and vandalism repair and \$40,350 in issuance costs not covered by the allowed maximum of 2% of CREBs proceeds. Annual debt service payments, solar panel maintenance, and residual energy payments to SDG&E for non-solar produced electricity use to be paid for by savings to the General Fund from lower payments to SDG&E, performance based incentives for the first 5 years, and sale of renewable energy credits throughout the life of the project.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.1.1.
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BACKGROUND:

The District's Capital Improvement Program ("CIP") consists of approximately \$128 million for new construction and modernization at all nine schools divided into the following 3 phases:

- **Phase 1 (Complete):** Modernization and New Classrooms at Carlton Hills, Sycamore Canyon, Cajon Park, Carlton Oaks, Rio Seco schools
- **Phase 2 (Suspended except for Infrastructure Upgrade):** Modernization of Chet F Harritt, Prospect Ave, Hill Creek schools
- **Phase 3 (Pending):** Modernization of Pepper Drive School; New Classroom Additions at Chet F Harritt, Hill Creek and Pepper Drive schools; Joint Use Library/Technology Center at Sycamore Canyon School; Joint Use Library/Technology Center at Prospect Avenue School

The District's CIP was originally funded from four primary sources:

- \$60 million: Local General Obligation Bonds approved by Voters
- \$20 million: Other Local Debt
- \$45 million: State New Construction, Modernization, and Joint Use Grants
- \$3 million: Developer Fees/Other

In December 2007, the State and the Country entered a protracted recessionary period that some believe continues to this day. This severe economic downturn precipitated two significant events forcing the District to suspend Phase 2 work: decline of property assessed valuations for 2009-10 and suspension of State Facilities Grants by the Pooled Money Investment Board in December 2008. As a result, the District was unable to issue the remaining \$19 million of GO Bond authorization and has still not received \$28.8 million in State grants for Phase 1 work already completed.

In June 2009, the District suspended Phase 2 work and issued \$11.5 million in Bond Anticipation Notes to pay for work in progress prior to suspension, to upgrade electrical service for Pride Academy at Prospect Avenue and Chet F Harritt School in anticipation of future modernization, and to construct one ballfield at Chet F Harritt School so as to not lose \$260,000 in HUD funding from the City of Santee.

In recent months, the State has issued several bonds and a portion of these proceeds have been apportioned by the State Allocation Board ("SAB") to fund new construction and modernization projects on the "Approved but Unfunded List." The most recent apportionments have been done in approval date order. The District currently has \$38.4 million in projects on this list and, if apportionments continue in the same order, another

\$76.5 million would need to be apportioned by the SAB before Santee's first project on the list, the Cajon Park Addition for \$3.4 million, would receive funding.

At the April SAB (State Allocation Board) meeting, OPSC (Office of Public School Construction) staff presented a report titled "Priorities in Funding." The report focused on apportionments made to districts and when these districts made requests for release of the funding. OPSC stated that they have seen a 15% decline in requests for funding between April 2009 and April 2010. Although districts have good reason for not requesting these funds quickly (e.g. time to re-start projects, declining enrollment, declining assessed valuations restricting ability to obtain local match funding, and tensions created by continuing facility expenditures while reducing operating expenditures and initiating teacher layoffs), the SAB is concerned that apportionments aren't being drawn down quick enough to stimulate the economy and create jobs. As a result, the SAB may be considering an alternative approach to the current "approval date order" funding priority at its May 26, 2010 meeting for the remaining \$421 million still available for apportionment. Three options would be considered:

1. Continue in approval date order.
2. Give projects a conditional apportionment and require districts to "compete" for the available funds under defined conditions and parameters yet to be determined.
3. Require districts to submit a "preliminary" fund release request and certify that they are "shovel ready" and will submit a full fund release within 60 days after apportionment.

Since the District has completed Phase I work, \$28.8 million would likely be received under any of the above options, when funds are available for apportionment by the SAB. \$20,074,521 pertains to new construction and modernization and \$8,755,660 pertains to Facility Hardship and partial new construction applications. Pursuant to the Bond Anticipation Note ("BAN") Indenture, the first \$12,171,561.81 of State Grant Funds received must be set aside to payoff the BAN when it comes due May 1, 2011. In addition, the District currently has \$23.7 million in outstanding Certificates of Participation ("COPS") and a larger share of the growing debt service payments for this liability will be borne by the General Fund in future years.

On May 22, 2009, at a Special Board Meeting, the Board established Phase II modernization priorities as follows:

1. Pride Academy at Prospect Avenue School (Electrical service and infrastructure upgrade completed Summer 2009).
2. Chet F. Harritt School (Electrical service and infrastructure upgrade completed Summer 2009).
3. Hill Creek School (Electrical service and infrastructure upgrade to be completed Summer 2010 in conjunction with Solar installation).

If at the May 26, 2010 meeting, the SAB apportions \$20,074,521 for the District's first six projects, the District would have approximately \$7.9 million for either paying down and restructuring outstanding debt or initiating modernization work at one of the three Phase 2 schools. In addition, the State may possibly fund \$8,755,660 for three facility hardship and partial new construction at Carlton Oaks School. Although funding is not certain, it is possible and some funds may be received in July or August. Bids that were done for Phase 2 schools expired on April 30, 2010, and will need to be re-bid or re-confirmed based on current prevailing wage and materials costs as well as a revised, possibly elongated schedule. This process will take a minimum of 30-45 days.

Staff requests the Board discuss how possible State Grant funds should be administered in light of the above described variables. Administration will present an analysis of debt, cash flow, and possible scenarios for use of State Grant funds.

RECOMMENDATION:

This is an information item and action is at the discretion of the Board of Education.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact will be determined based on discussion and decisions by the Board of Education.

STUDENT ACHIEVEMENT IMPACT:

The Modernization/Capital Improvement Program plans positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item G.2.1.
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Discussion and/or Action Item G.3.1. Approval of Administrative Recommendations for Districtwide K-2 Mathematics Textbooks Adoption

Prepared by Kristin Baranski
May 18, 2010

BACKGROUND

During the 2008-2009 school year, approximately 30 Santee School District teachers in grades K–8 piloted comprehensive standards based mathematics materials for an anticipated curriculum adoption in the 2009-2010 school year. A district-wide vote was performed and teachers voted to recommend Pearson envision for grades K–5, and Prentice Hall for grades 6–8. However, in February 2009, the State Board of Education suspended the instructional materials timeline for adopting core materials through 2013-2014. The suspension of the timeline provided school districts in the state with fiscal flexibility in the use instructional materials funding.

In addition to the funding flexibility, the State of California has been working on national standards for mathematics with anticipated State Board approval of these standards by August 2010. The State is also anticipating a new mathematics instructional materials timeline for 2012 associated with the adoption of the national standards.

Since these new developments, administration has been researching mathematics purchase options for grades kindergarten through grade 2 only. Students in these grades use a consumable math book which must be purchased on an annual basis but is no longer available for our current adoption. Administration is not recommending mathematics materials be adopted for additional grades until there is more clarity on the national standards and materials approved to support those standards.

Even though there was a teacher vote on mathematics instructional materials in spring 2009, administration felt it necessary to review materials options with staff again this spring in light of classroom changes for 2010-2011. K–2 teachers again reviewed Pearson enVision and Macmillan McGraw-Hill materials and voted for enVision with a 71% vote.

RECOMMENDATION

Administration recommends the Board approve the K–2 mathematics purchase of Pearson enVision beginning in the 2010-2011 school year.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT

The implementation of grade K–2 materials adoption is expected to cost approximately \$70,000 annually and will be funded by the Instructional Materials Funding Realignment Program (IMFRP). Professional development and implementation needs, funded by the Professional Development Block Grant, will cost approximately \$14,000 for the 2010-2011 school year. These expenses would be incurred to purchase the K-2 consumables if they were still available.

STUDENT ACHIEVEMENT IMPACT

Mathematics curriculum provides teachers and students with a tool to support standards based instruction and an understanding of concepts necessary for higher level mathematics.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.3.1.

BACKGROUND

At the March 16, 2010 Santee School District Board of Education meeting, the Board approved a regionalized re-organization of Special Day Classes beginning in the 2010-2011 school year. In addition to the approval that evening, the Board asked administration to provide an ongoing update regarding re-organization plans.

Since the March 16 Board meeting, administration has created class lists for the 2010-2011 school year, sent letters home to families regarding their child's classroom placement, and determined staffing needs based on Special Day Class teacher retirements, temporary teaching positions, and speech and language student needs. Administration has met with site principals to determine classroom locations, transition plans for children and their families, and classroom furniture needs. Transportation is currently working on special education routes for next year based on existing class lists. Lastly, administration has been working on professional development plans for the summer and into the 2010-2011 school year.

This evening, administration will provide the Board with an update on re-organization of Special Day Classes for the 2010-2011 school year.

RECOMMENDATION

This update on the Special Day Class Re-Organization is provided as information for the Board of Education. Any action is at the discretion of the Board.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT

While there is no fiscal impact provided within this update, regionalizing Special Day Classes may save the district \$50,000 annually.

STUDENT ACHIEVEMENT IMPACT:

Currently, students who receive education in Santee School District through a special day class could move schools as many as five times during their educational career. Attempting to provide children and their families with a school experience where children could stay at a school site for a longer period of time would build a greater sense of school connectedness, which has been linked to an increase in student efficacy and achievement.

Discussion and/or Action Item G.4.1. Adoption of Resolution No. 0910-47 to Layoff Identified Classified Positions

Prepared by Minnie Malin
May 18, 2010

BACKGROUND:

Site administrators at Carlton Hills, Carlton Oaks, and Pepper Drive, in collaboration with certificated staff and school site council members, have determined that the Instructional Assistant I positions at their sites be eliminated due to lack of funds.

Some of the classified employees affected by the elimination of these positions will have options to bump into other positions within the same classification and/or previous classifications and keep the same hours; however, several classified employees will either be laid off or reduced in classification and/or hours. Administration brings forward these recommendations at tonight's meeting.

RECOMMENDATION:

Administration supports the following recommendations effective July 1, 2010:

Layoff

- Eliminate five (5) Instructional Assistant I positions

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The annual savings by eliminating the positions will be approximately \$57,792.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.4.1.

SANTEE SCHOOL DISTRICT

Resolution No. 0910-47

WHEREAS, when a bona fide reduction or elimination of funds or services occurs within a school district, classified employees shall be subject to reduction of hours for either lack of work or lack of funds;

WHEREAS, the elimination of certain services being performed by the classified staff has resulted in an elimination of work;

WHEREAS, due to lack of funds and/or lack of work, the Board finds that it is in the best interest of this school district that as of July 1, 2010, certain services be eliminated and/or reduced in work hours:

Layoff

- Eliminate five (5) Instructional Assistant I positions

NOW THEREFORE, BE IT RESOLVED that as of the 1st day of July 2010:

Layoff

- Eliminate five (5) Instructional Assistant I positions

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year as of July 1, 2010, pursuant to applicable provisions of the Education Code of the State of California, and the negotiated agreement with California School Employees Association Article XI, (Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters), such notice to be given forty-five (45) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 18th day of May 2010, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 5/18/10

Clerk, Board of Education

Discussion and/or Action Item G.4.2. Approval of Declaration of Need for Fully Qualified Educators

Prepared by Minnie Malin
May 18, 2010

BACKGROUND:

In the past, requests for emergency certification required individual statements of need which were signed by the Superintendent and approved by the Commission on Teacher Credentialing. Effective July 1, 1994, legislation altered the method by which districts declare the need for utilization of individuals on emergency certification. By submitting an annual declaration, the district is certifying that a diligent search to recruit a fully prepared teacher for the assignment(s) was made, and that if a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority requirements stated in the declaration. Approval of the attached declaration will meet this requirement.

RECOMMENDATION:

Administration recommends approval of Declaration of Need for Fully Qualified Educators.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

This is a personnel item and does not have an impact on the general fund.

STUDENT ACHIEVEMENT IMPACT:

Providing qualified educators is essential for student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.4.2.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2010-11
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Santee School District District CDS Code: 37-68361
 Name of County: San Diego County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 18 / 10 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2011.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Minnie Malin</u>		<u>Assistant Superintendent</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>(619) 258-2305</u>	<u>(619) 258-2311</u>	<u>May 18, 2010</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>9625 Cuyamaca Street, Santee, CA 92071</u>		
<small>Mailing Address</small>		
<u>mmalin@santee.k12.ca.us</u>		
<small>E-Mail Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	3
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization: _____	
<input type="checkbox"/> Resource Specialist	0
<input type="checkbox"/> Teacher Librarian Services	0
<input type="checkbox"/> Visiting Faculty Permit	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	2
Special Education	4
TOTAL	6

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 0

If yes, list each college or university with which you participate in an internship program.

National University

If no, explain why you do not participate in an internship program.

BOARD POLICIES AND BYLAWS Item H.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Board Policies and Bylaws Item H.1.1. Second Reading: Revised Board Policy 6151,
Class Size

Prepared by Kristin Baranski
May 18, 2010

BACKGROUND:

Attached is revised BP 6151, Class Size, which is based upon California School Board Association's (CSBA) sample Board Policy. When Board members reviewed the 6000 series of Board Policies for revision earlier this year, it was requested that BP 6151 be presented to the Board individually for review and consideration for approval of the revisions. A copy of current BP 6151 titled Grouping/Class Assignments is attached for reference.

Board Policy 6151 addresses the Class Size Reduction (CSR) Program initiated by the California Department of Education in 1996-1997. The CSR Program was established to improve the educational program, especially in reading and mathematics, for children in kindergarten and grades one through three. However, for the 2009-2010 through 2012-2013 school years, CSR Program funding mandates provide school districts with flexibility in placing more students in each K-3 classroom with fewer financial penalties.

RECOMMENDATIONS:

This evening administration is presenting the revised Board Policy 6151, Class Size, for a second reading. Administration recommends Board approval of revised BP 6151, Class Size.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

The number of students in a class may affect the extent to which teachers can identify and respond to individual student needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item H.1.1.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

CLASS SIZE

The Governing Board recognizes that the number of students in a class may affect the extent to which teachers can identify and respond to individual student needs.

In accordance with negotiated employee agreements and state law, and upon the recommendation of the Superintendent or designee, the Board shall establish upper and lower class size limits appropriate for the grade level or subject taught and conducive to the effective use of teaching staff.

The Superintendent or designee shall regularly submit reports that will enable the Board to evaluate the effectiveness of the class size reduction program and its impact on student achievement and on the attainment of the district's goals. These reports shall also include an analysis of the impact of class size reduction on staffing and school facilities needs.

Class Size Reduction in Grades K-3

The Board believes that small class size is beneficial to students in the primary grades as they acquire the basic skills that serve as the foundation for their subsequent learning. The Superintendent or designee shall ensure that classes in primary grades designated by the Board are reduced to 20 or fewer students per teacher in accordance with law.

OPTION 1: Full-time mainstreamed special education students shall be included in determining class size for purposes of the class size reduction program.

OPTION 2: Full-time mainstreamed special education day class students shall not be included in determining class size for purposes of the class size reduction program.

In accordance with law, the Superintendent or designee shall ensure that the teachers of classes in the class size reduction program receive training designed to help them to maximize the educational advantages of class size reduction.

If it becomes necessary to consider reducing or eliminating certain grade levels or schools from participation in the class size reduction program, the Superintendent or designee shall prepare a report analyzing the potential impact of the program's elimination, including the effects on the district's budget, transportation, facilities, staffing

and collective bargaining agreement, as well as the potential impact on student achievement and learning. He/she shall present recommendations to the Board in accordance with the priorities specified in law.

Class Size Reduction in Grades 9-12

The Board desires to participate in class size reduction to provide an average class size of no more than 20 students in courses that count toward completion of graduation requirements in English, mathematics, science, or social studies. In accordance with law, priority shall be given to reducing class size in English courses in grade 9. If funding is available, the Superintendent or designee shall recommend other ninth grade courses from the subjects listed above from which reduced class sizes are likely to provide the greatest impact on student learning.

Legal Reference:

EDUCATION CODE

<u>17042</u>	<u>Rules for determining area of adequate school construction; exceptions</u>
<u>17042.7</u>	<u>Formula for calculation</u>
<u>33050</u>	<u>Nonwaivable provisions</u>
<u>35160</u>	<u>Authority of the board</u>
<u>41375</u>	<u>Legislative intent encouraging reduction in class size</u>
<u>41376</u>	<u>Minimum class size standards</u>
<u>41378</u>	<u>Apportionments and allowances, kindergarten classes</u>
<u>42280</u>	<u>Necessary small schools</u>
<u>46205</u>	<u>Computation for early-late programs</u>
<u>51225.3</u>	<u>Graduation requirements</u>
<u>52080-52090</u>	<u>Morgan-Hart Class Size Reduction Act</u>
<u>52120-52128.5</u>	<u>Class Size Reduction program</u>

GOVERNMENT CODE

<u>3543.2</u>	<u>Scope of representation</u>
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CODE OF REGULATIONS, TITLE 5

<u>15103</u>	<u>Definitions</u>
<u>15130-15133</u>	<u>Class size reduction program K-3</u>
<u>15140-15141</u>	<u>Class size reduction in two courses in grade 9</u>

Administrative Regulation Reference: AR 6151

Approved:

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

GROUPING/CLASS ASSIGNMENTS

Principals shall be responsible for grouping/assigning students to classes so that they may have the best opportunity to reach their maximum potential. Whenever possible, teachers, other appropriate staff, and parents may be consulted regarding student placement or class assignment.

Major changes in the organizational design that affect grouping patterns or class assignments for students, shall be reviewed and approved by the Superintendent, or designee, prior to its implementation.

Legal Reference: EC #51016

Procedure Reference:

Adopted: December 21, 1982

Amended:

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item I.

CLOSED SESSION Item J.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Asst. Superintendent, HR
Employee Organizations: Classified School Employees Association
2. **Public Employee Discipline/Dismissal/Release** (Gov't Code §54957)
3. **Public Employee Performance Evaluation**
Superintendent

RECONVENE TO PUBLIC SESSION Item K.

ADJOURNMENT Item L.